



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 5, 2021

Christy Sheldon
St Charles Community Schools
891 W Walnut
St Charles, MI 48655

RE: License #: DC730283740
St. Charles Children's Center
801 W. Walnut
St. Charles, MI 48655

Dear Mrs. Sheldon:

This letter is to advise you that the 02/02/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

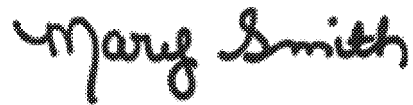
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(11) Children's Records.	During the on-site inspection, the lead caregiver in the preschool room was not maintaining accurate record of daily attendance, as required. The daily attendance had not been recorded for several months.	The center will ensure that they document and maintain an accurate record of daily attendance that includes each child's first and last name and each child's arrival and departure time, as required.	02/03/2021
R 400.8340(3) Food services and nutrition; provided by parents.	During the on-site inspection, I observed two bottles that did not include the child's last name and the date as required.	The center will ensure that breast milk, formula, milk, and other beverages furnished in a same-day supply by parents are labeled with the child's first and last name and the date, as required.	02/03/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (989) 732-8062.

Sincerely,

A handwritten signature in black ink that reads "Mary Smith". The signature is written in a cursive style with a large, stylized "M" and "S".

Mary Smith, Licensing Consultant
Bureau of Community and Health Systems
411 Genesee
P.O. Box 5070
Saginaw, MI 48605
(989) 780-0924