



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

June 28, 2023

Christy Sheldon
St Charles Community Schools
891 W Walnut
St Charles, MI 48655

RE: License #: DC730283740
St. Charles Children's Center
801 W. Walnut
St. Charles, MI 48655

Dear Mrs. Sheldon:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "DeAndre Lawson".

DeAndre Lawson, Licensing Consultant
Bureau of Community and Health Systems
Ste 3
931 S Otsego Ave
Gaylord, MI 49735

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730283740
Licensee Name:	St Charles Community Schools
Licensee Address:	891 W Walnut St Charles, MI 48655
Licensee Telephone #:	(989) 865-2415
Administrator/Licensee Designee:	Christy Sheldon, Designee
Name of Facility:	St. Charles Children's Center
Facility Address:	801 W. Walnut St. Charles, MI 48655
Facility Telephone #:	(989) 865-7961
Capacity:	112
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 06/22/2023, the program director/licensee designee, Christy Sheldon requested a change in use space. Room 111 is being added as child care use space. Room 301 is being removed.

III. Methodology

06/22/2023 – modification request received.

06/27/2023 – Inspection completed on-site.

IV. Description of Findings and Conclusions

A. Description of Facility

St. Charles Children's Center is located within St. Charles Elementary (formally named Patterson Elementary) at 801 W. Walnut in St. Charles, Michigan.

Room 106 was previously approved for full day childcare. Room 106 has 951 square feet of child use space, which is large enough to accommodate the requested capacity of 27 children aged 2 ½ through 12 years. The ratio is determined by the youngest age child present. There is one bathroom in Room 106 with one toilet and one hand sink. There is also a refrigerator and handwashing sink in the classroom.

Room 105 was previously approved for preschool. Room 105 has 728.75 square feet of child use space, which is large enough to accommodate the requested capacity of 19 children aged 2 ½ through 5 years of age. The ratio is determined by the youngest age child present. There is one bathroom in Room 105 with one toilet and one hand sink. There is also a refrigerator and handwashing sink in the classroom.

Room 107 was previously approved for infant/toddler full day childcare. Room 107 measures 27 square feet by 24 square feet for a total of 648 square feet, which is large enough to accommodate the requested capacity of 12 children age birth through 30 months of age. The ratio is determined by the youngest child present. There is a refrigerator and handwashing sink in the classroom.

Room 201 was previously approved for tuition-based preschool. Room 201 measures 24 square feet by 35 square feet for a total of 840 square feet, which is large enough to accommodate the requested capacity of 18 children ages 2 ½ through 5 years of age. The ratio is determined by the youngest child present. There is a bathroom in Room 201 with one toilet. There is also a refrigerator and handwashing sink in the classroom.

Room 202 was previously approved for GSRP/preschool. Room 202 measures 24 square feet by 36 square feet for a total of 864 square feet, which is large enough to accommodate the requested capacity of 18 children ages 2 ½ through 5 years of age.

The ratio is determined by the youngest child present. There is a bathroom in Room 202 with one toilet. There is also a refrigerator and handwashing sink in the classroom.

Room 111 will be approved as child use space for the requested capacity of 18 school aged children. Room 111 measures 27 feet by 27 feet for a total of 729 square feet, which is large enough to accommodate the requested capacity of 18 school aged children. Room 111 is only approved for school aged children unless a lead risk assessment is completed.

The gym was previously approved for large motor activities. The gym measures 74 square feet by 100 square feet for a total of 7400 square feet, which is large enough to accommodate the requested capacity of 112 children ages 2 ½ through school age. The gym will be used occasionally for large motor activities. The ratio is determined by the youngest child present. There are 3 toilets and 3 sinks in the girls' bathroom located in the gym. There are 2 urinals, 1 toilet and 3 sinks in the boys' bathroom. This space is not included in the overall capacity of the center.

In addition to the in-class sinks and toilets, there are girls and boy's bathroom facilities located in the hallways available for use. There is a total of 14 toilets, six urinals and 12 sinks available in the hallway bathrooms. This is more than adequate to support the capacity of 112 children.

The play equipment in each room is age-appropriate and adequate for the requested capacity of 112 children.

There is an outdoor playground for young children which is easily accessible to the classrooms and is on the east side of the building, separated from the playground for older, school-age children. A playground inspection was completed on 12/23/2014.

An environmental health inspection was completed on 09/14/2021.

This is a school building therefore a fire inspection was not required.

A lead hazard risk assessment was completed on 09/13/2016 and no hazards were found.

The addition of Room 111 did not require a lead risk assessment be completed as this room will be used for school age children.

B. Program Description

The program is available Monday through Friday from 6:30 a.m. to 6:00 p.m. Children ages birth through 12 years are accepted. During the school year, children have the option of purchasing a school lunch from the licensed school cafeteria. During the summer program, children are required to provide their own lunch. The center provides snacks. In the infant and toddler program the parents will supply the food to the center.

The preschool program offers three different sessions. Children age 2 ½ through 5 may attend on Monday, Wednesday and Friday mornings or Tuesday and Thursday mornings. There is a 4-year-old program in the afternoons, Monday through Thursday. Parents are asked to provide snacks for the preschool program.

Christy Sheldon is an approved program director and is the licensee designee. She is fully qualified under R400.5104 (2) effective 05/30/2000.

V. Recommendation

I recommend Room 111 be approved as child use space for 18 school aged children only.

I recommend that Room 301 be removed as approved for child care use space.



06/28/2023

DeAndre Lawson
Licensing Consultant

Date