



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 3, 2023

Michaelle Hollingsworth
P.O. Box 103
Bridgeport, MI 48722

RE: License #: DC730259422

Busy Bees Day Care Center
3821 State St
Bridgeport, MI 48722

Dear Michaëlle Hollingsworth:

This letter is to advise you that the 03/22/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 Comprehensive background check; fingerprinting.	Ms. Hollingsworth failed to immediately disconnect Cora Greerer, Wesley Banning and Alena Ramos from the system once he or she were no longer a licensee, licensee designee, child care staff member, child care aide, or an unsupervised volunteer under the license.	The system has been updated as of 3/14/2023. Ms. Hollingsworth has assigned someone to update the system when required.	03/14/2023
R 400.8131(2) Professional	Ms. Hollingsworth failed to ensure child care staff	Child care staff members Stefanie Antku, Tracy Cann and Lisa Hall shall complete training	4/14/2023

development requirements.	members Stefanie Antku, Tracy Cann and Lisa Hall had training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers.	that includes information about prevention of sudden infant death syndrome and use of safe sleep practices by 4/14/2023. Going forward training will be completed immediately.	
R 400.8131(6) Professional development requirements.	Ms. Hollingsworth failed to ensure child care staff members Stefanie Antku, Tracy Cann, Amanda Hill, Samantha Smith and Lisa Hall completed 16 clock hours of professional development annually on topics relevant to job responsibilities.	Ms. Hollingsworth will make sure child care staff members complete 16 clock hours of professional development annually on topics relevant to job responsibilities. She will ensure through program director that this is monitored and completed timely going forward.	03/14/2023
R 400.8143 Children's Records	Ms. Hollingsworth failed to ensure child information cards were reviewed and updated by parents at least annually. I reviewed the files for 10 children. Out of the 10 child information cards reviewed, three were not updated annually and six were not completely filled out.	Ms. Hollingsworth will use an equivalent electronic system for children's information cards and will use the system to set reminder to update annually.	03/14/2023
R 400.8385 Poisonous or toxic materials	Ms. Hollingsworth failed to ensure containers of poisonous or toxic materials were stored out of reach of children. I observed three containers of disinfecting wipes, a can of disinfectant spray and a bottle of bleach under the unlocked sink cabinet in the toddler room which was	A lock has been placed on the cabinet. Child care staff members will ensure cabinet is locked after each use.	03/14/2023

	accessible to children. I observed two bottles of bleach, dish washing liquid and a bottle of Raid under the unlocked sink in the Preschool room which was accessible to children.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



DeAndre Lawson, Licensing Consultant
Bureau of Community and Health Systems
Ste 3
931 S Otsego Ave
Gaylord, MI 49735