



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

June 6, 2023

Steve Elliott  
Saginaw Township Community Schools  
3465 N Center Rd  
Saginaw, MI 48603

RE: License #: DC730017764  
Sherwood After School Activity Club  
3870 Shattuck  
Saginaw, MI 48603

Dear Mr. Elliott:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "DeAndre Lawson".

DeAndre Lawson, Licensing Consultant  
Bureau of Community and Health Systems

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC730017764
<b>Licensee Name:</b>	Saginaw Township Community Schools
<b>Licensee Address:</b>	3465 N Center Rd Saginaw, MI 48603
<b>Licensee Telephone #:</b>	(989) 797-1847
<b>Administrator/Licensee Designee:</b>	Steve Elliott, Designee
<b>Name of Facility:</b>	Sherwood After School Activity Club
<b>Facility Address:</b>	3870 Shattuck Saginaw, MI 48603
<b>Facility Telephone #:</b>	(989) 797-1847
<b>Capacity:</b>	150
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

On June 2<sup>nd</sup>, Mr. Elliott submitted a request to increase capacity from 90 to 150. He also wants to add the gymnasium and change hours from 7:00am-6:00pm year round.

## III. Methodology

06/02/2023 Modification Request Received

06/03/2023 Inspection completed onsite

## IV. Description of Findings and Conclusions

The terms of the original license were modified on 07/21/2008 and 06/03/2023.

This child care center is located in Sherwood Elementary School, in Saginaw Michigan. It is located on the corner of Shattuck and Mackinaw Roads.

### **Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

The commons area is located in the center of the school. The commons area is 54ft. x 90ft. for a total of 4,860 sq. ft. This room has a capacity of 138 children, 5 years of age through 12 years.

The cafeteria is located in the northeast wing of the school has two areas one is considered the "upper hall" which is 40ft. x15ft. for a total of 600 sq. ft. The main cafeteria is 30ft. x 45ft. for a total of 1350 sq. ft. The combined space has a compacity of 55 children, 5 years of age through 12 years.

The gym is located in the north wing of the school has two areas one is considered the "balcony" which is 13ft. x 80ft. for a total of 1040 sq. ft. The balcony has a capacity of 29 children, 5 years of age through 12 years. The gym floor is 49ft. x 81ft. for a total of 3969 sq. ft. The gym floor has a compacity of 113 children, 5 years of age through 12 years.

The theater area is located in the center of the school. The theater area is 48ft. x 52ft. for a total of 2,496 sq. ft. This room has a capacity of 71 children, 5 years of age through 12 years.

**Equipment:** The center has an adequate amount and variety of age-appropriate materials, furniture, books, and games for the intended use. The play equipment is age appropriate and adequate for the requested capacity of 150 children, 5 years to 12 years.

**Number of sinks and toilets:** This center has 21 toilets, 6 urinal and 16 sinks for child use.

**Outdoor play area - location, fenced or not, water hazards:** There is one play area located on-site which will be used for child care. There are in ground play structures and a basketball court on the outdoor play area.

**Documentation if a lead hazard risk assessment was required and the results:** This center is exempt is exempt from a lead hazard risk assessment.

**Documentation of playground safety:** A playground safety inspection is not required at this time.

## **B. Program Description**

**Ages of children served:** Sherwood After School Activity Club will accept children ages 5 years through 12 years.

**Proposed days and hours of operation:** This center will operate Monday through Friday from 7:00 am – 6:00 pm during the summer. The center will operate Monday through Friday from 2:00 pm – 6:00 pm during the school year.

**Full or part time (AM or PM sessions or both):** Children can be enrolled part-time or full-time.

**Other program components - transportation, swimming, food service:** No transportation or swimming component will be provided.

**Name of program director and under what rules the program director is qualified:** Yamicka McGee has been approved as the Program Director under R 400.5302(3)(g) by T Stagray on 10/31/12.

**Is there a central administrator that meets the administrative requirement?**  
There is not a central administrator.

**Explanation of variance(s), if any:** There are no variances.

## **C. Rule/Statutory Violations**

There were no rule/statutory violations

**V. Recommendation**

I recommend a change in the proposed capacity, adding the gymnasium, change of hours and months of operation.



06/06/2023

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DeAndre Lawson  
Licensing Consultant

Date