



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 2, 2023

Amy Hyatt
Freeland Cooperative Preschool
545 S. Seventh Street
Freeland, MI 48623

RE: License #: DC730016794
Freeland Cooperative Preschool
545 South Seventh
Freeland, MI 48623

Dear Ms. Hyatt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/02/2023, I found four violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8125(3) Staff; volunteer; requirements**
- R 400.8131(6) Professional development requirements.**
- R 400.8161(5) Emergency procedures.**
- R 400.8161(6) Emergency procedures.**

Due to the violations, you must send us a corrective action plan by 05/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



DeAndre Lawson, Licensing Consultant
 Bureau of Community and Health Systems
 Ste 3
 931 S Otsego Ave
 Gaylord, MI 49735

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730016794
Licensee Name:	Freeland Cooperative Preschool
Licensee Address:	545 S. Seventh Street Freeland, MI 48623
Licensee Telephone #:	(989) 573-8084
Licensee/Designee:	Amy Hyatt, Designee
Name of Facility:	Freeland Cooperative Preschool
Facility Address:	545 South Seventh Freeland, MI 48623
Facility Telephone #:	(989) 695-5260
Original Issuance Date:	06/17/1989
Capacity:	47
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/02/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/26/2021
 Date of Lead Hazard Risk Assessment, if applicable: 07/08/2016
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	45	10
No. of staff employed	2	2
No. of volunteers	60	10
No. of children present at time of inspection	10	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	10	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Three rooms in lower level: A(19) + B(15) + C(13) are approved for child use.

Approved Program Director: Amy Hyatt is the approved Program Director.

Approved Central Administrator: None.

Approved Variances: None.

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

When I arrived on site, Program Director Amy Hyatt and one child care staff member were present with 10 children. I observed parent drop off, free play, arts and crafts where they made maracas, circle time where they discussed the date, letters and Cinco De Mayo. Child care Staff members were found to be nurturing to the children. During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125(3) Staff; volunteer; requirements

(3) All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.

Ms. Hyatt did not have a copy of the a public sex offender registry (PSOR) clearance for all supervised volunteers before they provided care for children. I reviewed 10 volunteer files, of the 10 none had a PSOR on file at the center.

R 400.8131(6) Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Child care staff member Amy Gale did not complete 16 clock hours of professional development on topics relevant to job responsibilities in 2021 or 2022.

R 400.8161(5) Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

Ms. Hyatt did not have a record that a fire drill program consisting of at least 1 fire drill quarterly, was established and implemented in 2021 or 2022.

R 400.8161(6) Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

Ms. Hyatt did not have a record that a tornado drill program, consisting of at least 2 tornado drills between the months of March through November, was established and implemented in 2021 or 2022.

Technical Assistance and Consultation were provided on the following:

- We discussed R400.8110(6).
- We discussed R400.8112(2)(b).
- We discussed R400.8125.
- We discussed R400.8128.
- We discussed R400.8315(1).

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



05/02/2023

DeAndre Lawson
Licensing Consultant

Date