



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 26, 2021

Sue Schmidt
Freeland Cooperative Preschool
8162 Falconview Parkway
Freeland, MI 48623

RE: License #: DC730016794
Freeland Cooperative Preschool
545 South Seventh
Freeland, MI 48623

Dear Ms. Schmidt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/21/2021, I found 5 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8125(4)	Staff; volunteer; requirements
R 400.8128	Staff; volunteer; tuberculosis.
R 400.8131(3)	Professional development requirements.
R 400.8131(5)	Professional development requirements.
R 400.8131(11)	Professional development requirements.

Due to the violations, you must send us a corrective action plan by 6/16/2021. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

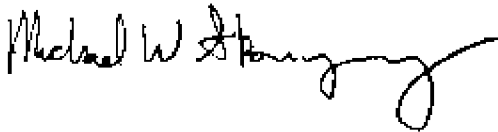
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 989-732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Mike Skonieczny, Licensing Consultant
 Bureau of Child Care Licensing
 1919 Parkland Drive
 Mount Pleasant, MI 48858

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC730016794
Licensee Name:	Freeland Cooperative Preschool
Licensee Address:	8162 Falconview Parkway Freeland, MI 48623
Licensee Telephone #:	(989) 695-5260
Licensee/Designee:	Sue Schmidt, Designee
Name of Facility:	Freeland Cooperative Preschool
Facility Address:	545 South Seventh Freeland, MI 48623
Facility Telephone #:	(989) 695-5260
Original Issuance Date:	06/17/1989
Capacity:	47
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/21/2021
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 03/26/2021
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	38	16
No. of staff employed	2	2
No. of volunteers	6	6
No. of children present at time of inspection	25	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	4	
No. of children interviewed/observed	25	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms A, B, and C
 Approved Program Director: Sue Schmidt
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125 Staff; volunteer; requirements.

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

The written volunteer policy did not include a statement prohibiting volunteers who are listed on the public sex offender registry. Ms. Schmidt stated she was not aware that the volunteer policy had to include this specific information.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours perweek for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

No TB tests were on file for any volunteer. Ms. Schmidt admitted there are volunteers who serve for more than 4 hours a week for w consecutive weeks at times.

R 400.8131 Professional development requirements.

(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.

Staff member Denise Williamson did not have documentation for all of her required training hours for 2019 or 2020. Ms. Williamson had documentation for 11 training hours in 2020. Ms. Schmidt stated she would ensure training hours are more diligently tracked in the future.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head

trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

None of the unsupervised volunteers had any training in on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect prior to working with children. Ms. Schmidt will ensure all volunteers are trained before being left unsupervised with children.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

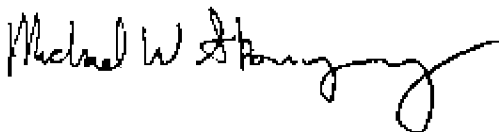
- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

None of the unsupervised volunteers had any training in administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling and storage of hazardous materials and appropriate disposal of bio-contaminants, precautions in transporting children, if applicable, and child development. Ms. Schmidt stated she will all volunteers are trained before being left unsupervised with children.

Technical Assistance was offered to Ms. Schmidt in the areas of supervision and the requirements for supervised and unsupervised volunteers.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of this child care center license.



5/26/2021

Mike Skonieczny
Licensing Consultant

Date

