



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 10, 2023

Amy Hyatt  
Freeland Cooperative Preschool  
545 S. Seventh Street  
Freeland, MI 48623

RE: License #: DC730016794

Freeland Cooperative Preschool  
545 South Seventh  
Freeland, MI 48623

Dear Ms. Hyatt:

This letter is to advise you that the 05/09/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>R 400.8125(3) Staff; volunteer; requirements</b>	Ms. Hyatt did not have a copy of the a public sex offender registry (PSOR) clearance for all supervised volunteers before they provided care for children. I reviewed 10 volunteer files, of the 10 none had a PSOR on file at the center.	Ms. Hyatt will complete a public sex offender registry (PSOR) clearance for all supervised volunteers before they provide care for children. This will be completed annually starting September 2023.	05/08/2023
<b>R 400.8131(6) Professional development requirements.</b>	Child care staff member Amy Gale did not complete 16 clock hours of professional development	Going forward Ms. Hyatt will ensure child care staff members complete 16 training hours per the	05/08/2023

<p><b>R 400.8161(5) Emergency procedures.</b></p>	<p>on topics relevant to job responsibilities in 2021 or 2022.</p> <p>Ms. Hyatt did not have a record that a fire drill program consisting of at least 1 fire drill quarterly, was established and implemented in 2021 or 2022.</p>	<p>calendar year not the school year.</p> <p>Ms. Hyatt will have a record that a fire drill program consisting of at least 1 fire drill quarterly, is established and implemented.</p>	<p>05/08/2023</p>
<p><b>R 400.8161(6) Emergency procedures.</b></p>	<p>Ms. Hyatt did not have a record that a tornado drill program, consisting of at least 2 tornado drills between the months of March through November, was established and implemented in 2021 or 2022.</p>	<p>Ms. Hyatt will have a record that a tornado drill program, consisting of at least 2 tornado drills between the months of March through November, is established and implemented.</p>	<p>05/08/2023</p>

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



DeAndre Lawson, Licensing Consultant  
 Bureau of Community and Health Systems  
 Ste 3  
 931 S Otsego Ave  
 Gaylord, MI 49735

