



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 10, 2023

Desiree Baerlocher
Roscommon Area Public Schools
175 W Sunset
Roscommon, MI 48653

RE: License #: DC720412883
RAPS GSRP
175 W Sunset Box 825
Roscommon, MI 48653

Dear Ms. Baerlocher:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/7/2023, I found five violations. The violations are listed below and explained in the attached report:

- R400.8110(6) Applicant; licensee; licensee designee; requirements.
- R400.8134(3)(d) Hand washing.
- R400.8143(6)(c) Children's records.
- R400.8176(16) Sleeping equipment.
- R400.8340(3) Food services and nutrition; provided by parents.

Due to the violations, you must send us a corrective action plan by **03/30/2023**. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

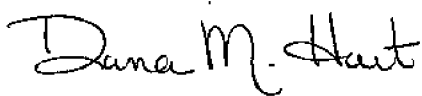
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Dana M. Hart, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (517) 388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC720412883
Licensee Name:	Roscommon Area Public Schools
Licensee Address:	175 W Sunset Roscommon, MI 48653
Licensee Telephone #:	(989) 275-6610
Licensee/Designee:	Desiree Baerlocher, Designee
Name of Facility:	RAPS GSRP
Facility Address:	175 W Sunset Box 825 Roscommon, MI 48653
Facility Telephone #:	(989) 275-6686
Original Issuance Date:	09/08/2022
Capacity:	36
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	GSRP PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s):	03/07/2023
Date of Environmental Health Inspection:	02/17/2023
Date of Fire Safety Inspection:	08/03/2022
Date of Lead Hazard Risk Assessment, if applicable:	07/17/2022
Date of Documentation of Playground Compliance, if applicable:	09/06/2022

		No. of Records Reviewed
No. of children enrolled in care	35	10
No. of staff employed	7	5
No. of volunteers	3	0
No. of children present at time of inspection	32	
No. of staff present at time of inspection	7	
No. of volunteers present at time of inspection	2	
No. of children interviewed/observed	32	

Persons Interviewed:	Licensee/Licensee Designee	☐
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Room 171 and Room 173.
Approved Program Director: Marci Galloway.
Approved Central Administrator: None.
Approved Variances: None.
Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

When I arrived in **Room 171**, lead caregiver Ms. Hunter Lowe was present; along with child care staff members Ms. Jordan Cross and Ms. Samantha Goodall. There were sixteen children in attendance. I observed the children transitioning inside from outdoor play, engaged in a large group activity and a small group activity, free choice time, lunch, bathroom, hand washing and rest.

When I arrived in **Room 173**, lead caregiver Ms. Kelli Britton was present; along with child care staff members Ms. Brooke Barton and Ms. Madison Barton. There were sixteen children in attendance. I observed the children engaged in free choice time, clean up, bathroom, hand washing, food service and lunch.

Program director Ms. Marci Galloway was also present at the center. All of the child care staff members had a good rapport with one another, as well as, with the children in care. The children appeared to be familiar with the daily routine and classroom expectations. The outdoor play area was not inspected at this time due to the snow and ice. Arrival and/or departure time was also not observed during this inspection.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(6) The licensee or licensee designee shall maintain accurate records detailing daily arrival and departure times for each child care staff member, child care aide, and volunteer.

In **Room 171**, three child care staff members had already recorded their dismissal time for the day.

R 400.8134 Hand washing.

(3) Staff and volunteers shall ensure that children wash their hands at all of the following times:
(d) When soiled.

In **Room 171**, child care staff members did not ensure that children washed their hands after playing outdoors. One child was observed blowing their nose and returning to play with toys, instead of washing their hands.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:
(c) For preschoolers, within the preceding 12 months.

One child did not have a completed health appraisal on file within 30 days of their initial attendance of 10/24/2022.

R 400.8176 Sleeping equipment.

(16) All sleeping equipment and bedding must be washed, rinsed, and sanitized when soiled, between uses by different children, and at least once a week regardless of use by different children.

In **Room 173**, child care staff members reported that children do not use the same resting cot each day. The cots are not cleaned and sanitized between uses by different children, instead they are sprayed with a bleach/water mixture and wiped down on a daily basis.

R 400.8340 Food services and nutrition; provided by parents.

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

Water cups and water bottles being used by the child care children were not labeled with their first and last names and the date.

Technical assistance and consultation were provided to program director Marci Galloway in the following areas:

- **R400.8125(1) Staff; volunteer; requirements.** All staff and volunteers shall provide appropriate care and supervision of children at all times. Child care staff members need to ensure that when children are going to and from the bathrooms, they must be supervised at all times. Child care staff members also need to ensure that they are communicating with one another about the whereabouts of the children, especially when they are leaving the classroom.
- **R400.8143(1) Children's records.** Ensure that the child information cards are being completed and are completed correctly. "N/A" is not an acceptable response.
- **R400.8143(11) Children's records.** Ensure that the written attendance sheets contain the date.
- **R400.8101(aa) Definitions; A through I.** The first aid kit cannot contain non-prescription medications.
- **R400.8103(a) Definitions; S through Z.** "Sanitized" means to wipe or spray the surface with a sanitizing solution, let the surface air dry or wipe dry after 2 minutes with a single service towel, or according to the manufacturer's directions.
- **R400.8325(1) Sanitization.** Paper towels that are used to wipe the table during the 3-step process, can only be used one time and then they must be

discarded. For example, after spraying table #1 with the soap and water mixture and then wiping it off with a paper towel, that paper towel cannot be used on the next table, it must be discarded.

- **R400.8320(1) Food preparation.** Storing and/or placing food on the counter top next to the hand washing sink is not recommended, as it does not provide a free from contamination surface.
- **R400.8325(4)(d) Sanitization.** Towels cannot be used when drying dishes, adequate drain boards must be used.
- **R400.8380(1) Maintenance of premises.** Ensure that all plastic bags are kept up and out of the reach of children.
- **R400.8520(14) Interior finishes.** Combustible materials and decorations may be displayed on walls, not to exceed 20% of each wall in each room.
- **R400.8167(3) Indoor space.** Only space that has received prior approval for child use by the department may be used for child care. The office is not an approved child use space.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



03/10/2023

Dana M. Hart
Licensing Consultant

Date