



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 8, 2022

Desiree Baerlocher  
Roscommon Area Public Schools  
175 W Sunset  
Roscommon, MI 48653

RE: Application #: DC720412883  
**RAPS GSRP**  
**175 W Sunset Box 825**  
**Roscommon, MI 48653**

Dear Ms. Baerlocher:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, a original license with a maximum capacity of 36 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (866) 865-0006.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart".

Dana M. Hart, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
517-388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

|                              |                                             |
|------------------------------|---------------------------------------------|
| <b>License #:</b>            | DC720412883                                 |
| <b>Licensee Name:</b>        | Roscommon Area Public Schools               |
| <b>Licensee Address:</b>     | 175 W Sunset<br>Roscommon, MI 48653         |
| <b>Licensee Telephone #:</b> | (989) 275-6610                              |
| <b>Licensee/Designee:</b>    | Desiree Baerlocher, Designee                |
| <b>Name of Facility:</b>     | RAPS GSRP                                   |
| <b>Facility Address:</b>     | 175 W Sunset Box 825<br>Roscommon, MI 48653 |
| <b>Facility Telephone #:</b> | (989) 275-6610                              |
| <b>Application Date:</b>     | 06/01/2022                                  |
| <b>Capacity:</b>             | 36                                          |
| <b>Program Type:</b>         | CHILD CARE CENTER                           |

## **II. METHODOLOGY**

|            |                                                                      |
|------------|----------------------------------------------------------------------|
| 06/01/2022 | On-Line Enrollment                                                   |
| 06/01/2022 | On-Line Application Incomplete Letter Sent                           |
| 06/02/2022 | Contact - Document Sent<br>act & rule books                          |
| 06/02/2022 | Application Incomplete Letter Sent                                   |
| 06/09/2022 | Contact - Document Received                                          |
| 06/09/2022 | Application Incomplete Letter Sent                                   |
| 06/30/2022 | Contact - Document Received                                          |
| 07/17/2022 | Inspection Completed-Lead Hazard Risk Assessment-Approved            |
| 08/01/2022 | Contact - Document Received                                          |
| 08/01/2022 | File Transferred To Field Office                                     |
| 08/03/2022 | Inspection Completed-Fire Safety : A                                 |
| 08/09/2022 | Inspection Completed-Env. Health : A                                 |
| 08/30/2022 | Application Complete/On-site Needed                                  |
| 08/30/2022 | Inspection Completed On-site                                         |
| 08/31/2022 | Contact - Document Sent                                              |
| 08/31/2022 | Contact - Document Received                                          |
| 09/02/2022 | Contact - Document Received                                          |
| 09/06/2022 | Contact – Document Sent<br>Inspection Completed-BCAL Full Compliance |

## **III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

### **A. Description of Facility**

The RAPS GSRP is located inside the Roscommon Elementary School building, which is a public school building for grades kindergarten through 4<sup>th</sup> grade.

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

**Room 171:** measures 39.95 ft. x 29.64 ft. [1,184.12 sq. ft.] minus a protruding wall 4.42 ft. x 7.16 ft. [31.65 sq. ft.] minus the teacher desk area 8.45 ft. x 9.88 ft. [83.49 sq. ft.] for a total of 1,068.98 square feet. Based on the 35 square feet per child, this accommodates 31 children ages 30 months and above.

**Room 173:** measures 39.91 ft. x 29.65 ft. [1,183.33] minus a protruding wall 7.16 ft. x 4.42 ft. [31.65 sq. ft.] minus the teacher desk area 6.85 ft. x 9.28 ft. [63.57 sq. ft.] for a total of 1,088.11 square feet. Based on the 35 square feet per child, this accommodates 31 children ages 30 months and above.

***The licensee designee is aware that the center's total capacity at one time is limited to 36 children.***

**Equipment:** The classrooms are furnished with a variety of developmentally appropriate equipment for children to use, which supports the center capacity of 36 preschool children.

**Number of sinks and toilets:** **Room 171**, has one sink and will use the two bathrooms located in the hallway just outside of the classroom, which have two toilets and two sinks. **Room 173** has one sink and will use the boys bathroom located in the hallway adjacent to the classroom, which has two toilets, two urinals and two sinks. There is a total of six sinks, two urinals and four toilets which supports the center's capacity of 36 preschool children, 3 years of age through age 5.

**Outdoor play area - location, fenced or not, water hazards:** The outdoor play area is partially fenced in and is located on the east side of the elementary building. There are no water hazards on or near the playground.

**Documentation if a lead hazard risk assessment was required and the results:** A Lead Hazard Risk Assessment was completed on 07/17/2022. There were no hazards present.

**Documentation of playground safety:** A playground safety inspection was completed on 06/30/2022.

## **B. Program Description**

**Ages of children served:** The RAPS GSRP will provide a preschool program for children 3 years of age through age 5.

**Proposed days and hours of operation:** The center will operate a school-year program, Monday through Thursday, 7:30 a.m. to 3:00 p.m.

**Full or part time (AM or PM sessions or both):** The RAPS GSRP center runs a full-time program.

**Other program components - transportation, swimming, food service:** Breakfast, lunch and snack are provided daily and is prepared on-site by a third-party food service provider. Transportation to and from the program is provided by the Roscommon Public Schools. Swimming is not offered at this time.

**Name of program director and under what rules the program director is qualified:** Ms. Marci Galloway is the approved program director. She has a Bachelor of Science in Education degree from Central Michigan University with a major in Child Development. She has also completed course EAD 670 Administration of Elementary Schools for a total of 3 credit hours; which meets the program director qualification requirements as outlined in R400.8113(7)(a) and (9).

**Is there a central administrator that meets the administrative requirement?** No.

**Explanation of variance(s), if any:** There are no variances granted to this facility.

#### **C. Rule/Statutory Violations**

There are no rule or statutory violations at this time.

#### **IV. RECOMMENDATION**

I recommend issuance of a original license to this child care center (capacity 36).



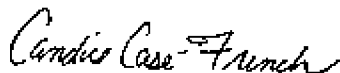
09/08/2022

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Dana M. Hart  
Licensing Consultant

Date

Approved By:



09/08/2022

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Candice Case-French  
Area Manager

Date