



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 14, 2023

Desiree Baerlocher
Roscommon Area Public Schools
175 W Sunset
Roscommon, MI 48653

RE: License #: DC720412883
RAPS GSRP
175 W Sunset Box 825
Roscommon, MI 48653

Dear Ms. Baerlocher:

This letter is to advise you that the 03/14/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110(6) Applicant; licensee designee; requirements.	In Room 171 , three child care staff members had already recorded their dismissal time for the day.	Marci Galloway will ensure that the staff sign-in/sign-out sheets are filled out with accurate times that each staff member is in and out of the classroom and that staff do not initial until they are leaving at the end of each day. The following changes will be made to the sign-in sheet on 3/8/2023. Marci Galloway will monitor each morning Tuesday- Friday to ensure that all staff are following the protocol.	03/08/2023

R400.8134(3)(d) Hand washing.	In Room 171, child care staff members did not ensure that children washed their hands after playing outdoors. One child was observed blowing their nose and returning to play with toys, instead of washing their hands.	In Room 171, Hunter Lowe will ensure that all children wash their hands after removing outdoor gear when they return to the classroom from recess. On 3/14/23, Marci Galloway reviewed R 400.8134 with all staff from room 171 and added the rule review to the staff PD/orientation plan including specific language to wash hands after sneezing, coughing or blowing their nose. This plan will be reviewed with staff at the beginning of each year and when we review the emergency procedures. In Room 173, Kelli Britton will ensure that all children wash their hands after removing outdoor gear when they return to the classroom from recess. On 3/14/23, Marci Galloway reviewed R 400.8134 with all staff from room 171 and added the rule review to the staff PD/orientation plan including specific language to wash hands after sneezing, coughing or blowing their nose. This plan will be reviewed with staff at the beginning of each year and when we review the emergency procedures.	03/14/2023
R400.8143(6) Children's records.	One child did not have a completed health appraisal on file within 30 days of their initial attendance of 10/24/2022.	Marci Galloway will add a monthly check (the 15th of each month) of child records including those students who have an initial attendance date after September. This will start on 3/15/23 and will continue each month thereafter. The student	03/15/2023

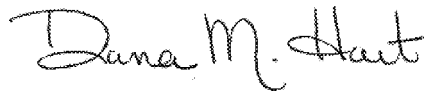
		that did not have a health appraisal was given notice that they will not be able to attend after March 15th until the health appraisal is received.	
R400.8176(16) Sleeping equipment.	In Room 173 , child care staff members reported that children do not use the same resting cot each day. The cots are not cleaned and sanitized between uses by different children, instead they are sprayed with a bleach/water mixture and wiped down on a daily basis.	Marci Galloway added names to each cot in rooms 171 and 173 on 3/8/23. Students will use the same cot Monday through Thursday each week. Marci Galloway will monitor that staff will spray each cot with sanitizer daily when stacking cots. Staff will wash/rinse/sanitize all cots every Friday.	03/08/2023
R400.8340(3) Food services and nutrition; provided by parents.	Water cups and water bottles being used by the child care children were not labeled with their first and last names and the date.	Marci Galloway ordered self-laminating, waterproof write-on labels and two clear shoe holders with pockets for student water bottles on 3/14/23. Water bottles will be stored in each individual "pocket". First and last names will be added to each bottle using the labels. Daily dates will be added using small stickers. Starting on 3/8/23 until the arrival of the shoe holders, water bottles will be stored in student backpacks. Language will be added to the 2023/2024 parent handbook regarding the above stated plan in order to ensure continued compliance.	03/14/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license. The office provides technical assistance to meet the licensing requirements and

consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Dana M. Hart". The signature is written in black ink and is positioned below the word "Sincerely,".

Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 388-4625