



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 8, 2023

Ashley Lawrence
Charlton Heston Academy
1350 N Saint Helen Rd
Saint Helen, MI 48656

RE: License #: DC720385223
Charlton Heston Academy 1
1350 N Saint Helen Rd
Saint Helen, MI 48656

Dear Ms. Lawrence:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 08/03/2023, I found five violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R400.8131(12) Professional development requirements.
- R400.8152(2) Medication; administrative procedures.
- R400.8161(4) Emergency procedures.
- R400.8325(1) Sanitization.
- R400.8550(4) Electrical service.

Due to the violations, you must send us a corrective action plan by **08/28/2023**. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

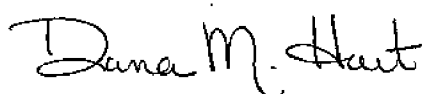
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Dana M. Hart, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 (517) 388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DC720385223
Licensee Name:	Charlton Heston Academy
Licensee Address:	1350 N Saint Helen Rd Saint Helen, MI 48656
Licensee Telephone #:	(313) 647-2817
Licensee/Designee:	Ashley Lawrence, Designee
Name of Facility:	Charlton Heston Academy 1
Facility Address:	1350 N Saint Helen Rd Saint Helen, MI 48656
Facility Telephone #:	(989) 632-3390
Original Issuance Date:	11/15/2016
Capacity:	12
Age Range:	Ages Birth Thru 2 years 6 months
Program Components:	INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s):	08/03/2023
Date of Environmental Health Inspection:	07/31/2023
Date of Fire Safety Inspection:	08/01/2023
Date of Lead Hazard Risk Assessment, if applicable:	05/12/2016
Date of Documentation of Playground Compliance, if applicable:	07/31/2018

	No. of Records Reviewed
No. of children enrolled in care	7
No. of staff employed	25
No. of volunteers	0
No. of children present at time of inspection	5
No. of staff present at time of inspection	3
No. of volunteers present at time of inspection	0
No. of children interviewed/observed	5

Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Classroom #121 - Infant/Toddler Room is approved for child care use.

Approved Program Director: Ashley Lawrence and Sierra Eden.

Approved Central Administrator: None.

Approved Variances: None..

Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

When I arrived in **Classroom #121 – Infant/toddler Room**, child care staff members Ms. Jodie Gage and Ms. Natasha Greer were present; along with four children in attendance. Ms. Ashley Lawrence assisted with care throughout the inspection as another child arrived, making it five children in attendance. Ms. Gage attended to an infant in care. She was observed feeding, rocking and placing the child in a crib to sleep. She was also observed talking and interacting with the

children, assisting them with handwashing and engaging them in a playdough and bubbles activity. Ms. Greer was observed serving the children snack, assisting with handwashing, asking and answering questions, and leading the playdough and bubble activities. All three caregivers had a good rapport with one another, as well as, with the children in care. The children were very familiar with the room and the available toys and equipment they could interact with and use. They appeared happy and comfortable within the care of the center.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Licensee designee/program director/child care staff member Ms. Ashley Lawrence had not completed the Health & Safety Ongoing 2022 Refresher course.

R 400.8152 Medication; administrative procedures.

(2) A child care staff member shall give or apply medication, prescription or nonprescription, only with prior written permission from a parent.

Seven medication forms were reviewed. Out of the seven, all seven did not have a date to stop medication; all seven left the storage of medication blank; one form had a date for medication administered, but it did not have a time, amount or caregiver signature; four forms had left the amount of medication blank; four forms had left the other directions section blank; three forms did not have a caregiver's signature; two forms did not have the date to begin giving the medication; two forms did not have the time medication was to be given and two forms did not have a parent signature.

R 400.8161 Emergency procedures.

(4) The crisis management plan required by subrule (2) of this rule must be maintained in a place known and easily accessible to all personnel.

Ms. Lawrence, Ms. Gage and Ms. Greer were unsure of where the crisis management plans were kept in the room and it took several minutes for them to locate the plans.

R 400.8325 Sanitization.

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

Child care staff member Ms. Greer, stated that she takes the dishes and serving utensils home with her to wash. She stated she washes them by hand and she does not sanitize them.

REPEAT VIOLATION ESTABLISHED
LSR dated 10/04/2021
Corrective Action Plan dated 09/30/2021

LSR dated 01/29/2020
Corrective Action Plan dated 02/21/2020

R 400.8550 Electrical service.

(4) Extension cords, listed by a nationally recognized testing laboratory, and used in accordance with all manufacturer's recommendations, may be used on a temporary basis, and for short periods of time.

The large refrigerator in the room was plugged into an extension cord.

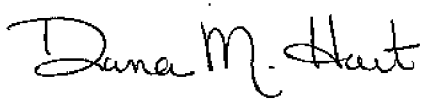
Technical assistance and consultation were provided to licensee designee Ms. Ashley Lawrence in the following areas:

- **R400.8161(8) Emergency procedures.** Each child care staff member shall be trained at least twice a year on his or her duties and responsibilities for all emergency procedures reference in subrule (1) of this rule. This includes crisis management training.
- **R400.8143(1) Child's records.** Ensure child information cards have a date of admission and that the most current child information card is identified for staff.
- **R400.8176(10) Sleeping equipment.** One crib's manufacturer's date sticker was ripped and therefore, the manufacturer year could not be identified. Contact the company for a replacement sticker or statement identifying the manufacturer date or stop using the crib.
- Discussed child care staff member's signing in and out of each room.

- Removed the sanitizing hand wipes from the first aid kit.
- Removed the dangerous and hazardous items from the unlocked cabinet underneath the handwashing sink.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



08/08/2023

Dana M. Hart
Licensing Consultant

Date