



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 17, 2023

Ashley Lawrence
Charlton Heston Academy
1350 N Saint Helen Rd
Saint Helen, MI 48656

RE: License #: DC720385223
Charlton Heston Academy 1
1350 N Saint Helen Rd
Saint Helen, MI 48656

Dear Ms. Lawrence:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart".

Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC720385223
Licensee Name:	Charlton Heston Academy
Licensee Address:	1350 N Saint Helen Rd Saint Helen, MI 48656
Licensee Telephone #:	(313) 647-2817
Administrator/Licensee Designee:	Ashley Lawrence, Designee
Name of Facility:	Charlton Heston Academy 1
Facility Address:	1350 N Saint Helen Rd Saint Helen, MI 48656
Facility Telephone #:	(989) 632-3390
Capacity:	80
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 08/09/2023, licensee designee Ms. Heather Benson requested the following changes: the addition of **Room #115**, **Room #116**, **Room #118** and **Room #119** to the approved child use space; a change in ages served to birth through 6 years of age; the addition of food service, GSRP and preschool to the program components; update the outdoor play area description; and increase the center's capacity from 12 to 80 children.

III. Methodology

08/03/2023 Inspection Completed On-Site

08/09/2023 Modification Request Received

IV. Description of Findings and Conclusions

The terms of the license have been modified on 08/17/2023; 02/21/2023; 11/29/2021; 01/29/2020; 02/15/2019; 09/12/2017; and 11/30/2016.

The center is located within the Charlton Heston Academy's main building, located in St. Helen, MI.

Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):

Classroom #115: previously approved, measured as an irregular shaped room. The first section is 19.5 ft. x 7.5 ft. The second section is 24.5 ft. x 28 ft. The third section is a triangle which measured 10 ft. x 28 ft. The fourth section is a triangle which measured 10.5 ft. x 12 ft., providing a total of 1035 square feet. Based on the 35 square feet per child, this accommodates the requested capacity of 20 children; ages 3 years through 6.

Classroom #116: previously approved, measured as a trapezoid. The first base of the trapezoid shaped room is 32 ft. in length and base two is 9 ft. in length. The lateral sides of the trapezoid are 31.5 ft. in length for a total of 645 sq. ft. There is a wall of cabinets consuming 28 sq. ft. of floor space, which was removed from the usable space for a total use space of 617 square feet. Based on the 35 square feet per child, this allows for a requested capacity of 18 children; ages 3 years through 6.

Classroom #118: previously approved, measured as a trapezoid. The first base of the trapezoid shaped room is 32 ft. in length and base two is 9 ft. in length. The lateral sides of the trapezoid are 31.5 ft. in length for a total of 645 sq. ft. There is a wall of cabinets consuming 28 sq. ft. of floor space, which was removed from the

usable space for a total use space of 617 square feet. Based on the 35 square feet per child, this allows for a requested capacity of 18 children; ages 3 years through 6.

Classroom #119: previously approved, measured as a trapezoid. The first base of the trapezoid shaped room is 32 ft. in length and base two is 9 ft. in length. The lateral sides of the trapezoid are 31.5 ft. in length for a total of 645 sq. ft. There is a wall of cabinets consuming 28 sq. ft. of floor space, which was removed from the usable space for a total use space of 617 square feet. Based on the 50 square feet per child, this allows for a requested capacity of 12 children; ages 15 months through 3 years.

Classroom #121 – Infant/Toddler Room: previously approved, this irregular shaped room measured as a trapezoid shape space. The first base of the trapezoid was measured at 32 ft. in length, and the length of the second base measured 9 ft. The two lateral sides of the room measured 31.5 ft. each for a total of 645 square feet. There is a wall of cabinets consuming 28 sq. ft. of floor space, which was removed from the usable space for a total use space to 617 square feet. Based on 50 square feet per child, this allows for a capacity of 12 infants and toddlers, birth through 30 months of age.

The following rooms are approved as additional child use space and were not used to determine the center's total capacity:

The **Gymnasium:** previously approved, measured 68 ft. X 49 ft., providing a total of 3,332 square feet. This allows for the center capacity of 24 children; ages birth through 30 months of age; or 56 children; ages 30 months through 6 years, at any one time.

The **Cafeteria:** previously approved, measured 28 ft. X 72 ft., providing a total of 2,016 square feet. This allows for the center capacity of 24 children; ages birth through 30 months of age; or 56 children ages 30 months through 6 years, at any one time.

The total space is sufficient for a total center capacity of 80 children; ages birth through 6 years of age.

Equipment: The classrooms are furnished with a sufficient quantity and variety of developmentally appropriate toys and equipment.

Number of sinks and toilets: In **Room #115**, there is one sink and one toilet located in the coatroom area; in **Room #116**, there are two sinks and one toilet located in the coatroom area; in **Room #118**, there are two sinks and one toilet located in the coatroom area; in **Room #119**, there are two sinks and one toilet located in the coatroom area; in **Room #121**, there are two sinks and one toilet located in the coat room area; and four sinks and five toilets located near the

Gymnasium and the Cafeteria. There is a total of thirteen sinks and eleven toilets, which supports the center's capacity of 80 children; birth through 6 years of age.

Outdoor play area – location, fenced or not, water hazards: The outdoor play space is located outside of the classrooms and is surrounded by a fence. There are no water hazards on or near this area. The playground was inspected and approved on 07/31/2018.

An environmental health inspection with an "A" rating was completed on 04/10/2019; 08/26/2020; 08/24/2021; and 07/31/2023. A certification of school building fire safety was signed on 08/01/2023. A lead hazard risk assessment was completed on 05/12/2016, indicating there are no lead hazards. The **Cafeteria** was constructed after 1978 and did not require a lead hazard risk assessment.

Terms:

The center is approved for a total capacity of 80 children; birth through 6 years of age.

Breakfast, lunch and snack are prepared on-site by the Charlton Heston Academy staff and is available to the preschool age children. Parents of infants and toddlers must provide their own meals, snacks and beverages. Transportation to and from the program is provided by the Charlton Heston Academy for children ages 3 years through 6. Swimming is not offered at this time.

V. Recommendation

I recommend the following changes: the addition of **Room #115**, **Room #116**, **Room #118** and **Room #119** to the approved child use space; a change in ages served to birth through 6 years of age; the addition of food service, GSRP and preschool to the program components; update the outdoor play area description; and increase the center's capacity from 12 to 80 children.



08/17/2023

Dana M. Hart
Licensing Consultant

Date