



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 7, 2022

Heather Ryan
St. Ignatius Catholic School
545 S. Third St.
Rogers City, MI 49779

RE: License #: DC710395593

**St. Ignatius Catholic School
545 S. Third St.
Rogers City, MI 49779**

Dear Ms. Ryan:

This letter is to advise you that the 04/07/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(12) Professional development requirements	Program director Samantha Hentkowski did not complete the miregistry.org health and safety refresher for 2020.	Ms. Hentkowski will complete the training.	04/28/2022
R 400.8143(1) Children's records.	I reviewed 20 child information cards. The following information was missing: (4) mother and or father's employer and or employer telephone number and (2)	Missing information will be completed.	04/28/2022

	allergies/special needs/special instructions		
R 400.8161(5) Emergency procedures	There was no documented fire drill March 2021 through May 2021 for the preschool, program.	Drills will conducted quarterly.	04/28/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

Cheree Riley

Cheree Riley, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (989) 619-1651