



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 13, 2022

Kelsey Zuiderveen  
ODC Network  
4214 56th St.  
Holland, MI 49423

RE: Application #: DC700413923  
**Dragonflies Discovery Preschool**  
**30 N. 152nd Ave.**  
**Holland, MI 49424**

Dear Ms. Zuiderveen:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a maximum capacity of 201 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Dawnita Diaz".

Dawnita M. Diaz, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 402-9376

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC700413923
<b>Licensee Name:</b>	ODC Network
<b>Licensee Address:</b>	4214 56th St. Holland, MI 49423
<b>Licensee Telephone #:</b>	(616) 393-9453
<b>Licensee/Designee:</b>	Kelsey Zuiderveen, Designee
<b>Name of Facility:</b>	Dragonflies Discovery Preschool
<b>Facility Address:</b>	30 N. 152nd Ave. Holland, MI 49424
<b>Facility Telephone #:</b>	(616) 613-0018
<b>Application Date:</b>	08/23/2022
<b>Capacity:</b>	201
<b>Program Type:</b>	CHILD CARE CENTER PRESCHOOL TRANSPORTATION

## II. METHODOLOGY

08/15/2022	Inspection Completed – Env. Health: A
08/23/2022	On-Line Enrollment
08/23/2022	Inspection Completed – Fire Safety: A
08/24/2022	Application Incomplete Letter Sent
08/24/2022	Contact – Documents Sent: Act & Rule Books
08/29/2022	Contact – Documents Received
09/08/2022	Inspection Completed On-site
09/09/2022	Contact – Documents Received
09/09/2022	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

Dragonflies Discovery Preschool is constructed as a campus with 4 different buildings approved as use space. The facility has one address for all the buildings.

The following spaces are approved for use:

**-The Learning Lab-** this building consists of a large room that measures 32x60 or 1920 square feet. This will allow for no more than 55 preschool children at any one time in the space. This building is accessible and available to the licensed program at all times during their operating hours, therefore, the space is part of the licensed capacity.

**-Building 1-** this building has the administrative offices in the front and a classroom in the back. The classroom measures 32x33 or 1056 square feet. This will allow for no more than 30 preschool children in the classroom at any one time.

**-Building 2-** this building has 2 separate classrooms.

-Classroom 2-measures 32x32 or 1024 square feet. This will allow for no more than 29 preschool children in the classroom at any one time.

-Classroom 3-measures 32x32 or 1024 square feet. This will allow for no more than 29 preschool children in the classroom at any one time.

**-Building 3-** this building has 2 separate classrooms.

-Classroom 4- measures 32x32 or 1024 square feet. This will allow for no more than 29 preschool children in the classroom at any one time.

-Classroom 5-measures 32x32 or 1024 square feet. This will allow for no more than 29 preschool children in the classroom at any one time.

The licensee designee and program director understands that the maximum group size and staff to child ratio is based on the youngest child in the group and must be maintained at all times.

The maximum capacity of the center is 201 preschool age children.

**Equipment:**

There is an adequate amount of equipment available and accessible for the ages and number of children accepted for care.

**Number of sinks and toilets:**

Each classroom has 1 hand washing sink in the classroom with a separate bathroom with 3 toilets and 3 hand washing sinks. The Learning Lab has separate girl's and boy's bathrooms. The girl's bathroom has 3 toilets and 2 hand washing sinks. The boy's bathroom has 1 toilet, 2 urinals, and 2 hand washing sinks.

The licensed program has 14 toilets, 2 urinals, and 19 hand washing sinks. This will support the licensed capacity of 201 children as the rule required 1 toilet and 1 hand washing sink for every 20 children as the program operates full time.

**Outdoor play area - location, fenced or not, water hazards:**

The approved outdoor use spaces are:

- the 5 individually fenced natural playgrounds
- the grass courtyard that borders the classrooms
- the entire outdoor premises of the facility

The licensed program will also use the walking trails/woods that border their property.

There is a pond behind the buildings that is part of the outdoor learning environment. Each individual natural playground is fenced with the fencing measuring 60 inches in height. The licensed program has written procedures for supervision outdoors when using the pond and regular training for staff on these processes and procedures. The licensed program is aware that direct supervision is required at all times when children are outside due to the water hazard on the premises.

**Documentation if a lead hazard risk assessment was required and the results:**

A lead hazard inspection was not required for this licensed child care facility as it is a new construction facility completed in 2022.

**Documentation of playground safety:**

Each preschool classroom has their own fenced natural playground located outside their preschool classroom. Each playground was inspected and approved for ages 2-5 on 08/16/2022 by Evan Cline, Certified Playground Inspector.

**B. Program Description**

The Outdoor Discovery center will operate an outdoor preschool program at Dragonflies Discovery Preschool.

**Ages of children served:**

The licensed program will provide care to children 3-4 years of age.

**Proposed days and hours of operation:**

The hours of operation are Monday through Friday from 7:30am-6:00pm.

**Full or part time (AM or PM sessions or both):**

Dragonflies Discovery Preschool will provide full day and half day preschool options for families. Before and after care is provided to families who choose a full day section of preschool.

**Other program components - transportation, swimming, food service:**

The licensed program will provide transportation. Food service will be provided by West Ottawa Public Schools. Swimming is not a program component provided by the licensed program.

**Name of program director and under what rules the program director is qualified:**

Kelsey Zuiderveen is the approved program director. She was approved under R.400. 8113(9)(a) and (16) on 09/24/2018 by Sean Shankin, Licensing Consultant. Since that date MS. Zuiderveen has completed her Master's Degree in Early Childhood Education.

**Is there a central administrator that meets the administrative requirement?**

N/A

**Explanation of variance(s), if any:**

There are no variances issued to the licensed program.

**C. Rule/Statutory Violations**

There are no rule violations.

**IV. RECOMMENDATION**

I recommend issuance of an original license to this child care center.

*Dawnita Diaz*

09/09/2022

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Dawnita M. Diaz  
Licensing Consultant

Date

Approved By:

*Katrice Sweet*

09/13/2022

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Katrice Sweet  
Area Manager

Date