GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 24, 2023

Kerry Barr
Childtime Learning Center
6975 Byron Center Ave
Byron Center MI, 49315

RE: License #: **DC700393431**
Childtime Learning Center
163 Panther Drive
Holland, MI 49424

Dear Ms. Barr:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when renewal inspection reports are completed can be found under Overview of Licensing Reports.

During the renewal inspection on 01/18/2023, I found 14 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8188(11)	**Sleeping, resting, and supervision.**
R 400.8510(3)	**Plans and specifications; submission; approval; inspections.**
R 400.8131(5)	**Professional development requirements.**
R 400.8131(6)	**Professional development requirements.**
R 400.8131(12)	**Professional development requirements.**
R 400.8128	**Staff; volunteer; tuberculosis.**
R 400.8134(2)(e)	**Hand washing.**
R 400.8525(6)	**Exits.**
R 400.8380(1)	**Maintenance of premises.**
R 400.8350(5)	**Toilets; hand washing sinks.**
R 400.8310(1)	**Food preparation areas.**
R 400.8320(8)	**Food preparation.**
R 400.8380(3)	**Maintenance of premises.**
R 400.8112(1)	**Comprehensive background check; fingerprinting**

Due to the violations, you must send us a corrective action plan by 02/10/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Due to the infant safe sleep violation, all of your infant child care staff members must take training on infant safe sleep. This must be included in your corrective action plan. In addition, a follow up inspection may be made to check compliance with the infant safe sleep rules.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	**Total**
Number of serious injuries that occurred in facility.	**0**
Number of deaths that occurred in the facility.	**0**
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	**0**

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Rachel Arens, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 916-5074

enclosure

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT

I. IDENTIFYING INFORMATION

License #:	DC700393431
Licensee Name:	Childtime Childcare, Inc.
Licensee Address:	Suite 100 21333 Haggerty Road Novi, MI 48375
Licensee Telephone #:	(248) 697-9106
Licensee/Designee:	Kerry Barr, Designee
Name of Facility:	Childtime Learning Center
Facility Address:	163 Panther Drive Holland, MI 49424
Facility Telephone #:	(616) 796-6650
Original Issuance Date:	04/09/2018
Capacity:	106
Age Range:	Ages Birth Thru 12 years
Program Components:	GSRP TRANSPORTATION PRESCHOOL INFANT/TODDLER FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 01/18/2023
Date of Environmental Health Inspection: 01/13/2023
Date of Fire Safety Inspection:
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: 11/01/2018

		No. of Records Reviewed
No. of children enrolled in care	96	10
No. of staff employed	21	6
No. of volunteers	0	0
No. of children present at time of inspection	56	
No. of staff present at time of inspection	13	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	56	

Persons Interviewed:		
	Licensee/Licensee Designee	☐
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: TThe entire building is approved, minus the laundry room, office space and kitchen.
Approved Program Director: Virginia Green
Approved Central Administrator: none
Approved Variances: none
Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, caregivers and children were observed having snack time, story time, music and dance, going outside and participating in free time. Caregivers were attentive to children's needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(a) A licensee.
(b) A licensee designee.
(c) A child care staff member.
(d) A child care aide.
(e) An unsupervised volunteer.

At the time of the inspection, one child care staff member who was working with children was not determined Eligible and connected to the facility in the child care background check system.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

One child care staff member did not have verification of TB status on file at the center.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

All child care staff members have not been completing the MiRegistry Health and Safety course refreshers within the required timeframe.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(a) Administration of medication.

(b) Prevention of and response to emergencies due to food and allergic reactions.

(c) Building and physical premises safety.

(d) Emergency preparedness and response planning.

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

(f) Precautions in transporting children, if applicable.

(g) Child development.

All child care staff members have not been completing the required Health and Safety trainings, Courses 1 & 2, within 90 days of hire.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

(a) Child development and learning.

(b) Health, safety, and nutrition.

(c) Family and community collaboration.

(d) Program management.

(e) Teaching and learning.

(f) Observation, documentation, and assessment.

(g) Interactions and guidance.

(h) Child care center administrative rules.

All child care staff members have not been maintaining 16 hours of professional development annually.

R 400.8134 Hand washing.

(2) All staff and volunteers shall wash their hands at all of the following times:
(e) After each diapering.

During the on-site inspection, a child care staff member in the Infant 1 room and a child care staff member in the Toddler room did not wash their hands after changing a child's diaper.

R 400.8188 Sleeping, resting, and supervision.

(11) Infants and toddlers who fall asleep in a space that is not approved for sleeping shall be moved to approved sleep equipment appropriate for their age and size.

During the on-site inspection, a 6 month old infant was sleeping on a play mat on the floor in the middle of the classroom. The child care staff members did not move the child to an approved sleeping space until I asked them to do so.

R 400.8310 Food preparation areas.

(1) Food contact surfaces must be smooth, nontoxic, easily cleanable, durable, corrosion resistant, and nonabsorbent.

The counters in the kitchen are peeling and cracking, and are not easily cleanable and nonabsorbent. This was also cited in the environmental health inspection.

R 400.8320 Food preperation.

(8) The temperature of potentially hazardous foods must be 41 degrees Fahrenheit or below, or 135 degrees Fahrenheit or above, at all times, except during necessary periods of preparation.

The refrigerator in the Infant 1 room was over 50 degrees Fahrenheit. The Program Director stated that the refrigerator is broken. There was infant bottles being stored in the refrigerator. This was also cited in the environmental health inspection.

R 400.8350 **Toilets; hand washing sinks.**

(5) Hand washing sinks must have warm running water not to exceed 120 degrees Fahrenheit.

The environmental health inspection cited that the handwashing since in the Toddler 2 room reached 138 degrees Fahrenheit at the time of inspection.

R 400.8380 **Maintenance of premises.**

(1) The premises must be maintained in a clean and safe condition and must not pose a threat to health or safety.

The environmental health inspection cited that there are mole hills throughout the playground and significant bumps and/or soft spots.

R 400.8380 **Maintenance of premises.**

(3) Roofs, exterior walls, doors, skylights, and windows must be weathertight and watertight and kept in sound condition and good repair.

A window in the PreK room was broken and taped over with duct tape.

R 400.8510 **Plans and specifications; submission; approval; inspections.**

(3) A fire safety inspection shall be conducted by the bureau of fire services or a department-approved qualified fire inspector, and an approval granted, before issuance of the original license and every 4 years thereafter, at the time of renewal.

A fire safety inspection was not completed at the time of this renewal.

R 400.8525 **Exits.**

(6) Means of egress shall be maintained in an unobstructed, easily traveled condition at all times that the center is in operation. Means of egress shall not be exposed to inherent hazards of the building, including the heating plant, flammable storage, commercial kitchen, or other similar conditions.

The Infant 1 room had stacked infant chairs and a folded play mat blocking the means of egress for crib evacuation.

IV. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan and Environmental Health and Fire Safety Inspections with an A rating, I recommend the issuance of a regular license.

01/24/2023

Rachel Arens — Date
Licensing Consultant