



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 17, 2023

Cheryl Kraker
Zeeland Public Schools
PO Box 110
Zeeland, MI 49464

RE: License #: DC700317685
Zeeland Public Schools Woodbridge Childcare
9100 Woodbridge
Zeeland, MI 49464

Dear Ms. Kraker:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/29/2023, I found two violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110(3)(c) Applicant; licensee; licensee designee; requirements.

R 400.8330(10) Food services and nutrition generally.

Due to the violations, you must send us a corrective action plan by 05/07/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Lisa Bush, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (616) 558-0326

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC700317685
Licensee Name:	Zeeland Public Schools
Licensee Address:	PO Box 110 Zeeland, MI 49464
Licensee Telephone #:	(616) 748-3000
Licensee/Designee:	Cheryl Kraker, Designee
Name of Facility:	Zeeland Public Schools Woodbridge Childcare
Facility Address:	9100 Woodbridge Zeeland, MI 49464
Facility Telephone #:	(616) 748-3275
Original Issuance Date:	09/11/2012
Capacity:	150
Age Range:	Ages 5 years 0 months Thru 10 years
Program Components:	BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/29/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: N/A
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	65	10
No. of staff employed	6	6
No. of volunteers	0	0
No. of children present at time of inspection	14	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	14	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The entire school as needed. Rooms being used at this time include: Z-kids Room, Multi-Purpose/Cafeteria, Gym, Library, and computer Room.

Approved Program Director: Christine Evink

Approved Central Administrator: Cheryl Kraker

Approved Variances: A variance to R 400.5306(1) Multi-site program director was requested and granted on 03/14/2018 to allow Cheryl Kraker to be named as multi-site program director for three school-age sites within Zeeland Public Schools. Ms. kraker has been approved as a school-age program director with 60 credits and a CDA since 07/21/2005, however she does not have a bachelor's degree as required by licensing rule R 400.5306(1).

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(3) All of the following must be in a place, accessible, and visible to parents:

(c) A notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers.

A notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers was not posted in a place visible to parents.

R 400.8330 Food services and nutrition generally.

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

A menu was not posted in a place visible to parents.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



4/17/2023

Lisa Bush
Licensing Consultant

Date