



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

May 16, 2022

Renee Linscott  
Future Steps, LLC  
11260 8th Ave.  
Grand Rapids, MI 49534

RE: License #: DC700305351  
RE: SI LOG #: 2022D1078011  
**Future Steps**  
**11260 8th Ave.**  
**Grand Rapids, MI 49534**

Dear Ms. Linscott:

This letter is to advise you that the corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
8110 Applicant; Licensee;...	The licensee did not maintain accurate daily attendance for each child care staff member.	Renee Linscott, licensee, will maintain accurate daily attendance for each child care staff member through the use of a paper sign in and out system.	03/15/2022
8143 Children's Records	The licensee did not maintain accurate daily attendance for children in care.	Renee Linscott, licensee, will maintain accurate daily attendance for each child in care using a paper sign in and out system. This will be available and accessible at all times at the child care facility.	03/05/2022
8188 Sleeping resting and supervision	Jean Linscott, program director, laid an infant to sleep on her stomach. She	Jean Linscott, and all center staff were trained on safe sleep.	04/28/2022

	and other child car staff members saw the child sleeping and the child was not able to transition from their stomach to their back and allowed the child to sleep in an unsafe sleeping position.		
8330 Food service and nutrition	Renee Linscott, licensee, allowed center staff to use bottle propping devices for feeding infants in care.	Renee Linscott has removed the bottle propping devices.	04/14/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Dawnita M. Diaz, Licensing Consultant  
 Bureau of Community and Health Systems  
 (616) 402-9376