



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

December 29, 2022

Deborah Kennedy  
Georgetown After School Plus, Inc.  
6475 40th Ave.  
Hudsonville, MI 49426

RE: License #: DC700303487  
Georgetown Christian Preschool & Learning Center  
6475 40th Ave.  
Hudsonville, MI 49426

Dear Ms. Kennedy:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on December 22, 2022, I found fourteen violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- MCL 722.115p**      **Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.**
- R 400.8112(1)(c)**      **Comprehensive background check; fingerprinting**
- R 400.8122(5)**      **Lead caregiver; qualifications; responsibilities.**
- R 400.8128**      **Staff; volunteer; tuberculosis.**
- R 400.8131(3)**      **Professional development requirements.**
- R 400.8131(4)**      **Professional development requirements.**
- R 400.8131(5)**      **Professional development requirements.**
- R 400.8143(1)**      **Children’s records.**
- R 400.8143(2)**      **Children’s records.**

- R 400.8161(2)(c)      Emergency procedures.
- R 400.8161(2)(g)      Emergency procedures.
- R 400.8161(2)(h)      Emergency procedures.
- R 400.8525(4)          Exits.
- R 400.8530(10)        Hazard areas.

Due to the violations, you must send us a corrective action plan by January 18, 2022.

You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

I recommend issuance of a 1<sup>st</sup> provisional license. If you accept the provisional license, you must sign and return the enclosed waiver form. If you do not accept the provisional license, you must notify this office in writing and an administrative hearing will be scheduled. Even if you don't accept the provisional license, you must still send us an acceptable corrective action plan.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', is positioned above the printed name.

Jessica Miranda-Bevier, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 498-5459

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC700303487

**Licensee Name:** Georgetown After School Plus, Inc.

**Licensee Address:** 6475 40th Ave.  
Hudsonville, MI 49426

**Licensee Telephone #:** (616) 669-7300

**Licensee/Designee:** Deborah Kennedy, Designee

**Name of Facility:** Georgetown Christian Preschool & Learning Center

**Facility Address:** 6475 40th Ave.  
Hudsonville, MI 49426

**Facility Telephone #:** (616) 669-7300

**Original Issuance Date:** 05/10/2010

**Capacity:** 120

**Age Range:** Ages Birth Thru 12 years

**Program Components:** INFANT/TODDLER  
PRESCHOOL  
SCHOOL AGE  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 12/22/2022  
 Date of Environmental Health Inspection: 07/20/2016  
 Date of Fire Safety Inspection: 10/30/2020  
 Date of Lead Hazard Risk Assessment, if applicable: Not applicable  
 Date of Documentation of Playground Compliance, if applicable: 11/05/2009

		No. of Records Reviewed
No. of children enrolled in care	150	10
No. of staff employed	23	8
No. of volunteers	0	0
No. of children present at time of inspection	31	
No. of staff present at time of inspection	8	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	31	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 101, 103B, 104B, 105A, 106/107, 108A, gymnasium, courtyard, and L06  
 Approved Program Director: Deborah Kennedy  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my on-site inspection I observed arrival, breakfast, free play, snack, and lunch, as well as feedings, napping, and diapering in the infant and toddler rooms. All the rooms were clean, organized, and had a variety of age-appropriate materials and equipment for the children to access. Child care staff members interacted with children in a positive and friendly manner. They used redirection and reminders as positive discipline strategies. The programming offered was age appropriate and the

children seemed interested and engaged. Staff ensured they followed sanitization and hand washing requirements. Center, child, and staff files were organized and made readily available.

I provided technical assistance and consultation on the following rules:

- R 400.8122 (9) Lead caregiver; qualifications; responsibilities; getting copies of official transcripts on file for lead caregivers.
- R 400.8134 (3)(b) and (5) Hand washing; when handwashing or use of disposable wipes is required for infants after diapering.
- R 400.8146 (1)(j) and (l)(ii-iii) Information provided to parents; adding information about administration of medication to the preschool handbook and information about the licensing notebook to the child care contract.
- R 400.8161(2)(d) and (4) Emergency procedures; adding more information to the lockdown policy and ensuring the crisis management plan is in a location known and easily accessible to all personnel.
- R 400.8335 (4) Food services and nutrition; provided by center; confirming with Ms. Kennedy that children between 12 months of age until 2 years of age are served whole milk.
- R 400.8340 (3) Food services and nutrition; provided by parents; ensuring lunch boxes are labeled with the child's first and last name and the date.
- R 400.8340 (8) Food services and nutrition; provided by parents; dating and labeling requirements of non-perishable foods.
- R 400.8385 Poisonous or toxic materials; moving items labeled "keep out of reach of children" inaccessible to children.
- R 400.8520 (9)(d) Interior finishes; requirements for textile materials and use and documentation of flame proofing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**MCL 722.115p      Child care center... potential or current child care staff member convicted of crime.**

(1) Except as provided in section 5n(14) and (15), a child care center... shall not allow an individual to be a child care staff member without requesting a criminal history check as required by section 5n.

On December 22, 2022, Hailey Holland and a minor child care staff member were present and caring for children. Licensee designee and program director, Deborah Kennedy did not request a criminal history check on Ms. Holland and the minor child care staff member before allowing them to be child care staff members.

**R 400.8112 Comprehensive background check; fingerprinting.**

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

On December 22, 2022, Hailey Holland and a minor child care staff member were present and caring for children. Ms. Kennedy did not ensure all child care staff members completed the comprehensive background checks and determined eligible before having unsupervised contact with children.

**R 400.8122 Lead caregiver; qualifications; responsibilities.**

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

<b>TABLE 3</b>			
<b>Lead Caregiver Qualifications</b>			
	<b>Education</b>	<b>Coursework in Early Childhood Education, Child Development, or a Child-Related Field</b>	<b>Hours of Experience</b>
<b>(a)</b>	<b>Bachelor's degree or higher in early childhood education, child development, or a child-related field</b>		
<b>(b)</b>	<b>Montessori credential with</b>		<b>480 hours</b>

(c)	Associate's degree or higher in early childhood education or child development		
(d)	Valid child development associate credential with →		480 hours
(e)	High school diploma or GED with →	12 semester hours and →	960 hours
(f)	High school diploma or GED with →	12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with →	1,920 hours
(g)	High school diploma or GED with →	6 semester hours, 9 CEUs, or a combination to equal 90 clock hours with →	3,840 hours

Ms. Kennedy informed me that there are no qualified lead caregivers in the two toddler rooms. Currently, Brittany Brinks and Gina Garcia are in the lead caregiver positions. Ms. Kennedy stated that neither staff member qualify as a lead caregiver.

We discussed the requirements for variances for lead caregivers.

**REPEAT VIOLATIONS ESTABLISHED – Previous Rule 400.8122(6)(a-g)**  
**LSR Dated 11/30/2018**  
**Corrective Action Plan Dated 11/30/2018**

**LSR Dated 12/01/2020**  
**Corrective Action Plan Dated 12/10/2020**

**R 400.8128                      Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

There was no verification of a negative TB test on file for child care staff members Gina Garcia, Kylie Howell, and Kiara LaChance.

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8131 Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Child care staff member Gina Garcia's date of hire is May of 2021. Ms. Kennedy and I reviewed the MiRegistry website to verify health and safety trainings during my inspection. Ms. Garcia had not completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children. Ms. Kennedy confirmed that staff only complete the required health and safety trainings on MiRegistry; if there is not documentation on MiRegistry, the staff did not complete the training.

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8131 Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Child care staff member Gina Garcia's date of hire is May of 2021. Ms. Kennedy and I reviewed the MiRegistry website to verify health and safety trainings during my inspection. Ms. Garcia had not completed training on prevention and control of infectious disease training, including immunizations before having unsupervised contact with children. Ms. Kennedy confirmed that staff complete the required health and safety trainings on MiRegistry; if there is not documentation on MiRegistry, the staff did not complete the training.

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8131**

**Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Child care staff member Gina Garcia's date of hire is May of 2021. Ms. Kennedy and I reviewed the MiRegistry website to verify health and safety trainings during my inspection. Ms. Garcia had not completed the trainings listed above within 90 days of hire. Ms. Kennedy confirmed that staff complete the required health and safety trainings on MiRegistry; if there is not documentation on MiRegistry, the staff did not complete the training.

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8143**

**Children's records.**

(1) At the time of the child's initial attendance, the center shall obtain a child information card, using a form provided by the

department or a comparable substitute, completed and signed by the parent, and the center shall keep it on file and accessible in the center.

I reviewed 10 child files; some of the child information cards were missing required information:

- Four cards were missing parent employer's phone number
- One card had the section for allergies and special needs blank
- One card did not include phone numbers for individuals to whom children can be released
- One card did not include the phone number for the child's doctor

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8143 Children's records.**

(2) Child information cards shall be reviewed and updated by parents at least annually and when the center becomes aware of changes.

I reviewed 10 child files; two child information cards had not been updated annually.

**REPEAT VIOLATION ESTABLISHED**

**LSR Dated 12/01/2020**

**Corrective Action Plan Dated 12/10/2020**

**R 400.8161 Emergency procedures.**

(2) The written procedures must include all of the following:  
(c) A plan for shelter-in-place.

There was no plan for shelter-in-place as part of the written emergency procedures.

**R 400.8161 Emergency procedures.**

(2) The written procedures must include all of the following:  
(g) A plan for how infants and toddlers will be accommodated during each type of emergency.

The written emergency procedures did not include a plan for how infants and toddlers will be accommodated during each type of emergency.

**R 400.8161                      Emergency procedures.**

- (2) The written procedures must include all of the following:
  - (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The written emergency procedures did not include how children with chronic medical conditions will be accommodated during each type of emergency.

**R 400.8525                      Exits.**

- (4) Exit doors and all doors in the means of egress shall be side-hinged and equipped with knob, lever-type, non-locking-against-egress, or panic-type hardware.

The door in the infant room had a gate that did not open with a single motion and reduced the door size.

The doors in the toddler room had baby safety knob/handles devices that does not allow the door to open with a single motion.

I provided technical assistance on what types of gates can be used and what to use instead of baby safety knob/handle devices.

**R 400.8530                      Hazard Areas.**

- (10) The center shall not store combustible materials within the central heating plant or fuel-fired water heater rooms or in basements containing fuel-fired heating equipment, without a proper fire separation.

There were several cardboard boxes with paper towel dispensers stored in the room housing the fuel-fired water heater.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend modification of the license/approval to first provisional.



12/29/2022

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Jessica Miranda-Bevier  
Licensing Consultant

Date

Approved by:

*Katrice Sweet*

12/29/2022

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Katrice Sweet  
Area Manager

Date