



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 1, 2023

Dawn Koekkoek
Allendale Public Schools
10505 Learning Lane
Allendale, MI 49401

RE: License #: **DC700285765**
Evergreen Elementary
10690 Learning Lane
Allendale, MI 49401

Dear Ms. Koekkoek:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Arens".

Rachel Arens, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 916-5074

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #: DC700285765

Licensee Name: Allendale Public Schools

Licensee Address: Community Education
10505 Learning Lane
Allendale, MI 49401

Licensee Telephone #:

Administrator/Licensee Designee: Dawn Koekkoek, Designee

Name of Facility: Evergreen Elementary

Facility Address: 10690 Learning Lane
Allendale, MI 49401

Facility Telephone #: (616) 892-3465

Capacity: 259

Program Type: CHILD CARE CENTER

II. Purpose of Addendum

On 08/07/2023 Program Director Dawn Koekkoek sent a modification request to add child use space, to increase capacity and to add a GSRP program component to the license.

III. Methodology

08/07/2023 – Modification request received

08/17/2023 – Inspection complete: On-site

09/01/2023 – Environmental Health Inspection: A

IV. Description of Findings and Conclusions

The terms of the license have been modified on 05/09/2019 and 09/01/2023.

Evergreen Elementary is located on Learning Lane in Allendale, Michigan. The program components include school age, before/ after school care and food service. The licensed program wants to add GSRP programming to the west wing of the building.

Rooms S102, S103, S104, S106, S107 and S110 all measure approximately 35ft x 21ft for a total of 735 square feet. This is sufficient space to accommodate up to 21 preschool aged children per room. These will be GSRP classrooms.

Room S109 measures approximately 35ft x 21ft for a total of 735 square feet. This is sufficient space to accommodate up to 21 preschool aged children at one time. This classroom houses a movement room, and may be used on occasion by the licensed program but the square footage does not count toward the overall capacity of the license.

Previously approved space:

- The cafeteria measures approximately 4,661 square feet. This is sufficient square footage to accommodate up to 133 school aged children. The Good Time Friends school aged program during the school year is housed in this room. Due to the square footage of the space, the capacity of this program is 133 children. If the program uses only half of the cafeteria at times, then they will have to adjust their capacity accordingly.
- Room 147 measures approximately 1,176 square feet. This is sufficient square footage to accommodate up to 33 school aged children. This room will be used only on occasion by the summer program, and the square footage does not contribute to the overall capacity of the program.
- The school houses two gymnasiums, which measure 4,100 square feet each. This is sufficient square footage to accommodate up to 117 school aged children in each gymnasium. Maximum group size is limited to 36

children per well-defined space. These square footages do not contribute to the overall capacity of the program.

- The Library/Media center is approved for occasional use by the licensed program. The square footage does not contribute to the overall capacity of the program.

The center's bathrooms hold 17 toilets and 18 sinks which are readily available to children in care. There are also 18 sinks. This is sufficient for a capacity of 259 children.

An Environmental Health Inspection was required. On 09/01/2023, one was completed which resulted in an A rating. No other inspections were required for this modification.

V. Recommendation

I recommend the approval of rooms S102, S103, S104, S106, S107, S109 and S110 and the addition of GSRP as a program component. I also recommend the increase in overall capacity to 259.



09/01/2023

Rachel Arens
Licensing Consultant

Date