



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 6, 2021

Misty Maniwczak
St. Matthew Lutheran Church
15395 Rannes St.
Spring Lake, MI 49456

RE: License #: DC700275490
2021D0612001
RE: SI LOG #: **St. Matthew Christian Child Care**
15395 Rannes St.
Spring Lake, MI 49456

Dear Ms. Maniwczak:

This letter is to advise you that the 12/14/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143 (12)	Director Misty Maniwczak did not obtain and/or keep on file parent's written permission for the child's participation in field trips at the time of enrollment or before each field trip	A permission slip will be written up and distributed to parents asking for permission to take children for a walk in a stroller off the premises.	Already completed
R 400.8143 (13)	Parents were not notified before each field trip.	Parents will be notified in the Hi Mama App before a stroller walk and when they return.	Already completed
R 400.8340 (4)	On 09/25/2020, Ms. Hill did not return to the parent or discard breast milk at the end of the day.	Infant/Toddler teachers will be retrained that our Infant/Toddler rooms are same day supply and food must be sent home with the parents at the end of the day or	Already completed

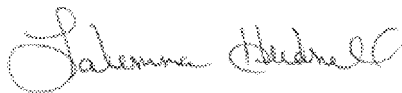
		discarded. Make sure employees double check fridge and freezer.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Lalemma Hudnell, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(616) 438-5537