



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 24, 2023

Amended Report

Rebecca Belka
Forest Grove Reformed Church
1630 32nd Avenue
Hudsonville, MI 49426

RE: License #: DC700021320
Forest Grove Christian Learning
1630 32nd
Hudsonville, MI 49426

Dear Ms. Belka:

Attached is your renewal inspection report. This report was amended to correct typographical errors concerning the number of deaths and substantiated cases of child and abuse. There were none of either type in the 2022 calendar year.

You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on December 20, 2022, I found seven violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- | | |
|---------------------------|--|
| R 400.8122(5) | Lead caregiver; qualifications; responsibilities. |
| R 400.8128 | Staff; volunteer; tuberculosis. |
| R 400.8131(3) | Professional development requirements. |
| R 400.8131(4) | Professional development requirements. |
| R 400.8131(6)(a-h) | Professional development requirements. |
| R 400.8131(12) | Professional development requirements. |
| R 400.8380(7) | Maintenance of premises. |

Due to the violations, you must send us a corrective action plan by January 18, 2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

| During calendar year: | Total |
|---|--------------|
| Number of serious injuries that occurred in facility. | 3 |
| Number of deaths that occurred in the facility. | 0 |
| Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility. | 0 |

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jessica Miranda-Bevier, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 498-5459

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC700021320

Licensee Name: Forest Grove Reformed Church

Licensee Address: 1630 32nd Avenue
Hudsonville, MI 49426

Licensee Telephone #: (616) 896-8810

Licensee/Designee: Rebecca Belka, Designee

Name of Facility: Forest Grove Christian Learning

Facility Address: 1630 32nd
Hudsonville, MI 49426

Facility Telephone #: (616) 896-8810

Original Issuance Date: 08/30/1991

Capacity: 75

Age Range: Ages Birth Thru 12 years

Program Components: INFANT/TODDLER
PRESCHOOL
SCHOOL AGE
BEFORE/AFTER SCHOOL
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/20/2022
 Date of Environmental Health Inspection: 11/30/2022
 Date of Fire Safety Inspection: 11/29/2022
 Date of Lead Hazard Risk Assessment, if applicable: 11/23/2009
 Date of Documentation of Playground Compliance, if applicable: 01/04/2009

| | | No. of Records Reviewed |
|---|----------------------------|-------------------------------------|
| No. of children enrolled in care | 64 | 10 |
| No. of staff employed | 15 | 8 |
| No. of volunteers | 0 | 0 |
| No. of children present at time of inspection | 27 | |
| No. of staff present at time of inspection | 10 | |
| No. of volunteers present at time of inspection | 0 | |
| No. of children interviewed/observed | 27 | |
| Persons Interviewed: | Licensee/Licensee Designee | <input checked="" type="checkbox"/> |
| | Program Director | <input checked="" type="checkbox"/> |
| | Caregiving staff | <input checked="" type="checkbox"/> |

Approved Child Use Space: Rooms 101, 102, 104, multi-purpose room (105), infant nursery, toddler nursery, 108, 109, and 110.
 Approved Program Director: Rebecca Belka
 Approved Central Administrator: None
 Approved Variances: No
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During my on-site inspection I observed arrival, breakfast, free play, large group, small groups, I also observed feeding, diapering, and napping in the infant and toddler rooms. All the rooms were clean, organized and contained an adequate amount of age-appropriate materials and equipment for the children to access. The equipment was in good repair. All groups were following required ratio and group

size requirements. Child care staff members interacted with children in a positive and friendly manner. Staff provided appropriate care and supervision of children at all times. The programming offered was educational and developmentally appropriate. Center, staff, and child files were organized and made readily available.

I provided technical assistance and consultation to Ms. Belka on the following rules:

- R 400.8185 Primary care; ensuring there is a primary caregiving system for the infants and toddlers.
- R 400.8380(1) Maintenance of premises; ensuring hazardous items such as trash (plastic) bags are stored where they are inaccessible to children.
- R 400.8380(4) Maintenance of premises; ensuring flooring is in good condition; Ms. Belka informed me that carpet is in the process of being replaced.
- R 400.8137(7) Diapering; toileting; ensuring there are diapering guidelines in all diapering areas.
- R 400.8122(5) Lead caregiver; qualifications; responsibilities; reviewed the licensing rules for qualifications and if variances will be needed for any staff.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122(5) Lead caregiver; qualifications; responsibilities.

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

| TABLE 3 Lead Caregiver Qualifications | | | |
|--|---|--|---------------------|
| | Education | Coursework in Early Childhood Education, Child Development, or a Child-Related Field | Hours of Experience |
| (a) | Bachelor's degree or higher in early childhood education, child development, or a child-related field | | |
| (b) | Montessori credential with | | 480 hours |
| (c) | Associate's degree or higher in early childhood education or child development | | |
| (d) | Valid child development associate credential with | | 480 hours |
| (e) | High school diploma or GED with | 12 semester hours and | 960 hours |
| (f) | High school diploma or GED with | 12 semester hours, 18 CEUs, or a combination to equal 180 clock hours with | 1,920 hours |
| (g) | High school diploma or GED with | 6 semester hours, 9 CEUs, or a combination to equal 90 clock hours with | 3,840 hours |

Currently Jessica Woodward is in the lead caregiver position in the preschool room. Ms. Woodward does not have the qualifications to be a lead caregiver.

REPEAT VIOLATIONS ESTABLISHED

Previous Rule 400.8122(9)

Licensing Study Report Dated 12/05/2018

Corrective Action Plan Dated 12/20/2018

Licensing Study Report Dated 12/15/2020

Corrective Action Plan Dated 12/22/2020

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

I reviewed 10 child care staff member files. There was no verification of a negative TB test on file for child care staff member Ruby Pagel.

REPEAT VIOLATION ESTABLISHED

Licensing Study Report Dated 12/15/2020

Corrective Action Plan Dated 12/22/2020

R 400.8131(3) Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Child care staff member Lezlie Knoll's date of hire is November 16, 2022. During my inspection, I informed Ms. Belka I had checked the MiRegistry website to verify health and safety trainings prior to my inspection. According to the MiRegistry website, Ms. Knoll had not completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children. Ms. Belka confirmed that staff only complete the required health and safety trainings on MiRegistry; if there is not documentation on MiRegistry, the staff did not complete the training.

REPEAT VIOLATION ESTABLISHED
Licensing Study Report Dated 12/15/2020
Corrective Action Plan Dated 12/22/2020

R 400.8131(4) Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Child care staff member Lezlie Knoll's date of hire is November 16, 2022. During my inspection, I informed Ms. Belka I had checked the MiRegistry website to verify health and safety trainings prior to my inspection. According to the MiRegistry website, Ms. Knoll had not completed training on prevention and control of infectious disease training, including immunizations before unsupervised contact with children. Ms. Belka confirmed that staff only complete the required health and safety trainings on MiRegistry; if there is not documentation on MiRegistry, the staff did not complete the training.

REPEAT VIOLATION ESTABLISHED
Licensing Study Report Dated 12/15/2020
Corrective Action Plan Dated 12/22/2020

R 400.8131(6)(a-h) Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.

(h) Child care center administrative rules.

I reviewed the MiRegistry website prior to my inspection, where I reviewed each staff members total number of annual training hours. During my on-site inspection I reviewed staff files to verify any other training hours. Ruby Pagel completed 10 hours in 2021 and Judith Schumacher completed 9 hours in 2021. Both staff members completed less than the required 16 hours per year.

R 400.8131(12) Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

I reviewed the MiRegistry website prior to my inspection, child care staff member Marissa Lamberts did not complete the health and safety update training for 2022. If there is not documentation on MiRegistry, the staff did not complete the training.

REPEAT VIOLATION ESTABLISHED
Inspection Report Dated 12/29/2021
Corrective Action Plan Dated 12/30/2021

R 400.8380(7) Maintenance of premises.

(7) Light fixtures, vent covers, wall-mounted fans, and similar equipment attached to walls and ceilings must be easily cleanable and maintained in good repair.

A vent in the infant room was dusty. This is not considered in good repair.

REPEAT VIOLATION ESTABLISHED
Licensing Study Report Dated 12/15/2020
Corrective Action Plan Dated 12/22/2020

IV. RECOMMENDATION

Upon receipt of an "A" rated fire inspection and an approved corrective action plan, I recommend



04/19/2023

Jessica Miranda-Bevier
Licensing Consultant

Date

Approved by:



04/24/2023

Katrice Sweet
Area Manager

Date