



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

January 17, 2023

Rebecca Belka
Forest Grove Reformed Church
1630 32nd Avenue
Hudsonville, MI 49426

RE: License #: DC700021320
Forest Grove Christian Learning
1630 32nd
Hudsonville, MI 49426

Dear Ms. Belka:

This letter is to advise you that the 01/13/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8122(5) Lead caregiver; qualifications; responsibilities.	Currently Jessica Woodward is in the lead caregiver position in the preschool room. Ms. Woodward does not have the qualifications to be a lead caregiver.	Program director, Ms. Belka will discuss the option of a variance with Ms. Woodward. She will submit a variance to the bureau. Ms. Belka will ensure to follow the progress requirements outlined in the variance request.	01/11/2023 and on-going
R 400.8128 Staff; volunteer; tuberculosis.	I reviewed 10 child care staff member files. There was no verification of a negative TB test on file for child care staff member Ruby Pagel.	Ms. Belka will ensure the Ms. Pagel's TB test is on file and will review all staff files on a regular basis to ensure compliance.	01/11/2023 and on-going

R 400.8131(3) Professional development requirements.	Child care staff member Lezlie Knoll's date of hire is November 16, 2022. Ms. Knoll had not completed training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.	Ms. Belka will ensure that Ms. Knoll completes the required training. She will ensure new hires complete these trainings before caring for children. Ms. Knoll completed the training on 01/04/2023	01/11/2023 and on-going
R 400.8131(4) Professional development requirements.	Child care staff member Lezlie Knoll's date of hire is November 16, 2022. Ms. Knoll had not completed training on prevention and control of infectious disease training, including immunizations before unsupervised contact with children.	Ms. Belka will ensure that Ms. Knoll completes the required training. She will ensure new hires complete these trainings before being added to the schedule. Ms. Knoll completed the training on 01/04/2023	01/11/2023 and on-going
R 400.8131(6)(a-h) Professional development requirements.	Ruby Pagel completed 10 hours in 2021 and Judith Schumacher completed 9 hours in 2021. Both staff members completed less than the required 16 hours per year.	Ms. Belka will ensure staff complete 16 hours of training each year. She has created a system that will track staff hours of training.	01/11/2023 and on-going
R 400.8131(12) Professional development requirements.	Marissa Lamberts did not complete the health and safety update training for 2022. If there is not documentation on MiRegistry, the staff did not complete the training.	Ms. Belka will ensure staff complete the required refresher courses each year.	01/11/2023 and on-going
R 400.8380(7) Maintenance of premises.	A vent in the infant room was dusty. This is not considered in good repair.	Ms. Belka will inspect rooms and hallways on a monthly basis to ensure they are in good repair.	01/11/2023 and on-going

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read 'JMB', is positioned above the typed name.

Jessica Miranda-Bevier, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(616) 498-5459