



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

11/7/2023

Gaylord ECC  
615 S. Elm Street, Gaylord, MI, , 49735

License Number: DC690314192

Dear Ms. Bradbury,

This letter is to advise you that the 11/7/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8146(2)	One of the 20 child files reviewed did not have a documentation of a written information packet.	Area manager is reviewing child files to make sure all documentation is completed by parents. Teaching staff will have parent complete the documentation stating they received the written information packet. In the future, manager and teaching staff will review files to make sure everything is complete.	10/31/2023
R 400.8315(1)	One of the classroom fridges was observed during the on-site inspection to have a temperature above 41 degrees F.	The refrigerator was turned down to a lower temperature. The refrigerator is currently 37 degrees. Teaching staff will do periodic	10/25/2023

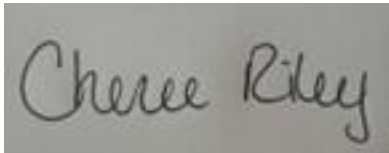
		checks to make sure temperature is accurate.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Cheree Riley at (989) 619-1651 or [rileyc3@michigan.gov](mailto:rileyc3@michigan.gov). In the event that Cheree Riley is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A rectangular box containing a handwritten signature in cursive script that reads "Cheree Riley".

Cheree Riley, Licensing Consultant