



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

March 25, 2022

Brenda Bradbury  
 Northeast Michigan Community Service Agency  
 2569 US 23 South  
 Alpena, MI 49707

RE: License #: DC690314192

**Gaylord ECC**  
**615 S. Elm Street**  
**Gaylord, MI 49735**

Dear Ms. Bradbury:

This letter is to advise you that the 03/22/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8131(11) Professional development requirements.	Verification of the miregistry health and safety trainings 1 and 2 were missing for the following child care staff members : Barb Shulick, Kara Malm (Huff), Nicole Barraw and Vicki Anthony.	Trainings will be completed and certificates put in the licensing binder.	04/01/2022
R 400.8131(12) Professional development requirements.	There was no verification on file that child care staff member Jennifer Hope completed the 2020 miregistry health and safety refresher. There was no	Trainings will be completed and certificates put in the licensing binder.	03/17/2022

	verification on file that child care staff members Barb Shulick ,Jennifer Hope and Somer Lawes completed the 2021 miregistry health and safety refresher.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

**Cheree Riley**

Cheree Riley, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(989) 619-1651