



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 7, 2022

Toree Winowiecki  
Otsego Christian Schools  
PO Box 1365  
Gaylord, MI 49734

RE: License #: DC690244692  
**Otsego Christian Preschool**  
**1377 M 32 East**  
**Gaylord, MI 49735**

Dear Ms. Winowiecki:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

**Cheree Riley**

Cheree Riley, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(989) 619-1651

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC690244692
<b>Licensee Name:</b>	Otsego Christian Schools
<b>Licensee Address:</b>	1377 M 32 East Gaylord, MI 49735
<b>Licensee Telephone #:</b>	(989) 732-8333
<b>Administrator/Licensee Designee:</b>	Toree Winowiecki, Designee
<b>Name of Facility:</b>	Otsego Christian Preschool
<b>Facility Address:</b>	1377 M 32 East Gaylord, MI 49735
<b>Facility Telephone #:</b>	(989) 732-8333
<b>Capacity:</b>	54
<b>Program Type:</b>	CHILD CARE CENTER

## **II. Purpose of Addendum**

On 05/10/2022 Licensee designee Toree Winowiecki requested that the program be changed to year-round and the capacity be increased to 54 children; to accommodate a summer care program.

## **III. Methodology**

05/10/2022 Modification Request Received

05/19/2022 Contact - Document Received- Updated Handbook

06/06/2022 Contact - Document Received- Updated Staffing Plan

## **IV. Description of Findings and Conclusions**

The terms of the original license have been modified on 06/07/2022, 03/12/2014 and 10/14/2005.

On 05/10/2022 Licensee designee Toree Winowiecki requested that the program be changed to year-round and the capacity be increased to 54 children; to accommodate a summer care program.

The summer care program will primarily use classroom #9 and the gym. The summer care program will accept children ages 4 years 9 months through 12 years. The summer care program will operate Monday through Friday 8:00 am-5:00 pm, June through August.

The licensed capacity is now 54 children; 35 children 30 months through 6 years of age for preschool, with an additional 19 children 4 years 9 months through 12 years to accommodate the summer care program. The preschool program and summer care program will not run concurrently.

### **Description of Facility**

Classrooms #8 and #9 have been previously approved for two preschool classrooms at this school. Classroom # 8 has 768 square feet of approved space and is licensed for 15 children 30 months through 6 years of age. Classroom # 9 has 713 square feet of approved activated space and is licensed for 20 children 30 months through 6 years of age.

The after-school school-age program will primarily use the school library. The library is 23 feet X 28 feet for a total square footage of 644 square feet of approved space. This is adequate space for a licensed capacity of 18 school age children in this room.

The program will use the gym/cafeteria in the school building. The gym is 40 feet x 55 feet, providing a total of 2200 square feet. This accommodates the requested capacity of 54 children 30 months through 12 years of age.

A girls' bathroom and a boys' bathroom are located in the hall in close proximity to the library. There are seven toilets and seven sinks. This accommodates the requested capacity of 54 children.

An equipment list was submitted and there is an adequate amount of equipment. The equipment includes large and small motor items, art materials, books and games.

**V. Recommendation**

I recommend the program be changed to year-round and the capacity be increased to 54 children; to accommodate a summer care program.

**Cheree Riley**

06/07/2022

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Cheree Riley  
Licensing Consultant

Date