



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 2, 2023

Debra Triplett
Clubhouse Childcare Services LLC
10565 Northland Drive
Big Rapids, MI 49307

RE: License #: DC670411314
2023D1080005
RE: SI LOG #: **Huntley's Clubhouse Reed City**
4150 225th Ave
Reed City, MI 49677

Dear Ms. Triplett:

This letter is to advise you that the 04/28/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (1) Staff; volunteer; requirements.	CCSM3 was not providing appropriate supervision when Child C was able to jump off the couch, despite being told not to. In addition, CCSM3 did not provide appropriate care and supervision of the other children in the room while dealing with Child C's injury. She left the room, leaving children unattended, and stood with her back to the children for nearly 10 minutes.	Licensee designee/program director Ms. Debra Triplett has reviewed active supervision with staff. Staff have reviewed the appropriate care and active supervision policy and procedure and signed a document indicating such.	04/27/2023

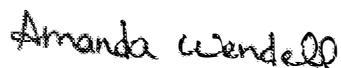
R 400.8112 (2)(e) Comprehensive background check; fingerprinting.	Ms. Steig did not ensure that the center's CCBC account is accurate with the connection of each individual associated with the license.	The CCBC account has been updated. Ms. Triplett will update it whenever staffing changes.	04/27/2023 Ongoing
R 400.8134 (2)(g) Hand washing.	CCSM3 did not wash her hands after being exposed to Child C's bloody nose.	Ms. Triplett reviewed the handwashing policy and procedure with staff and staff signed a document indicating such.	04/27/2023
R 400.8134 (3)(d) Hand washing.	Child C did not wash his hands after receiving a bloody nose.	Ms. Triplett reminded staff of the times when children must wash their hands. Staff will review positive handwashing with the children as age-appropriate.	04/28/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Amanda Wendell, Licensing Consultant
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611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 492-5410