



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 8, 2021

Bambi Olsson
 Kiddies' Klubhouse, LLC
 17020 8 Mile Road
 Stanwood, MI 49346

RE: License #: DC670360594
Kiddies' Klubhouse
309 S Higbee
Reed City, MI 49677

Dear Mrs. Olsson:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/8/2021, I found 2 violations. The violation is listed below and explained in the attached report:

- R 400.8143(1) Children's records
- R 400.8143(11) Children's records

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at [Click or tap here to add phone number](#).

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Linda Strube". The signature is written in a cursive, slightly slanted style.

Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC670360594
Licensee Name:	Kiddies' Klubhouse, LLC
Licensee Address:	17020 8 Mile Road Stanwood, MI 49346
Licensee Telephone #:	(231) 598-0834
Licensee/Designee:	Bambi Olsson, Designee
Name of Facility:	Kiddies' Klubhouse
Facility Address:	309 S Higbee Reed City, MI 49677
Facility Telephone #:	(231) 598-0834
Original Issuance Date:	07/30/2014
Capacity:	85
Age Range:	Ages Birth Thru 7 years
Program Components:	PRESCHOOL INFANT/TODDLER FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/08/2021
 Date of Environmental Health Inspection: 03/04/2021
 Date of Fire Safety Inspection: 03/12/2021
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	91	15
No. of staff employed	16	6
No. of volunteers	0	0
No. of children present at time of inspection	39	
No. of staff present at time of inspection	11	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	39	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: The following rooms have been approved for child care:
 Upper Level: The Pre-K room (southwest corner of the building), Preschool room (southeast corner of the building), and Tyke Room (North side of the building). The lower level: Infant Room (north side of the building), and the toddler room (south side of the building).

Approved Program Director: The approved program director is Amber Hutchinson.

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Hutchinson did not ensure that child information cards were completed at the time of a child's initial attendance. Of 15 child information cards reviewed, 6 did not have complete allergy information, 2 did not have the name of the center, and 1 did not have the date of the parent's signature.

R 400.8143 Children's records.

(11) A center shall maintain an accurate record of daily attendance at the center that includes each child's first and last name and each child's arrival and departure time. Electronic records may be used. If electronic attendance records are used, then they must be available to the department at the time of an inspection. If the electronic attendance records are not available during an on-site inspection, then the center is in violation of this rule.

Ms. Hutchinson did not ensure that the center maintained an accurate record of daily attendance that includes each child's first and last name and the time of arrival and departure. There were seven children present, but only six children were listed on the daily attendance.

A corrective action plan was requested and approved on 04/08/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Linda Strube

04/08/21

Linda Strube
Licensing Consultant

Date