



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 27, 2021

Brenda Bradbury
Northeast Michigan Community Service Agency
2375 Gordon Rd
Alpena, MI 49707

RE: License #: DC670309467
2021D0719005
RE: SI LOG #: **Evart Headstart**
515 N. Cedar Street
Evart, MI 49665

Dear Ms. Bradbury:

This letter is to advise you that the 04/15/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 Staff; volunteer; requirements	Child care staff members did not provide appropriate care and supervision at all times. There was an incident involving inappropriate touching between two students during snack time. Due to the set up of the room, staff could not see the two students when the incident occurred.	The program director will rearrange the furniture to eliminate blind spots. The area manager will re-train staff on active supervision including a plan for when some staff members are out of the room Technical assistance was provided regarding informing parents of accidents/injuries/illness. The corrective action plan included that the area manager will review	Completed on 04/12/21 By 04/30/21 By 04/30/21 and yearly

		this rule with child care staff members	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,



Linda Strube, Licensing Consultant
Bureau of Community and Health Systems
2700 Baker St.
P.O. Box 4290
Muskegon Heights, MI 49444
(231) 215-4608