



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 11/7/2023,  
**Date of Report:** 11/13/2023

Licensee Name(s)	License Number
West Branch Rose City Schools	DC650020381
Capacity	Facility Name
36	Rose City Fours E C E
Program Type	Licensee Designee(s)
Center	Gail Ann Hughey
Central Administrator(s)	Program Director(s) Name
	Bethany Kathleen Williams <b>Qualifications:</b>  <b>Date PD Approved: //</b> Loretta M Sober <b>Qualifications:</b>  <b>Date PD Approved: //</b>
Facility Address	Mailing Address
515 Harrington St., Rose City, MI, 48654	147 E. State St., West Branch, MI, 48661
Facility Phone Number	Facility Email Address
9897010173	hugheyg@wbrc.k12.mi.us

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, DeAndre Lawson, at (989) 898-8977. In the event that DeAndre Lawson is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
750	2	1
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10:	5:	0:
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
12: 12	: 2	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8131(12)	Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety	Child Care staff members Julie Zeitz and Chris Egan did not complete health and safety updates in 2021 or 2022.	Repeat Violation Established  Reference: : 1/9/2023 :Violation Established;

	update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.		
R 400.8143(6)	Children's records. Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:	I reviewed 10 children's files, 2 did not have physical evaluations.	Repeat Violation Established  Reference: : 11/21/2021 : Violation Established;


Technical Assistance	
Rule Number	Rule
R 400.8110(1)(b)	Comply with sections 5n and 5q of the act, MCL 722.115n and 722.115q, which requires a comprehensive background check.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:40 AM To 3:40 PM	08:40 AM To 3:40 PM	08:40 AM To 3:40 PM	08:40 AM To 3:40 PM	08:40 AM To 3:40 PM		

**Bureau Recommendation**

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.

**Approved By:**

<b>Approved By:</b>			
DeAndre Lawson  <b>Licensing Consultant</b>	  <b>Date 11/13/2023</b>		