



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 7, 2023

Gail Hughey
West Branch Rose City Schools
147 E. State St.
West Branch, MI 48661

RE: License #: DC650020381

**Rose City Fours E C E
515 Harrington St.
Rose City, MI 48654**

Dear Ms. Hughey:

This letter is to advise you that the 01/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
MCL 722.115n(1) Application for or renewal of license to operate child care center, group child care home, or family child care home; household member or child care staff member; criminal history check; requirements;	Child care staff member Lynette Underwood is working in the classroom currently and her background check says pending info; she has not been found eligible.	Any staff member not cleared will not be allowed to work with students.	01/04/2023

duties of department.			
R 400.8131(12) Professional development requirements	Child care staff member Terrah Woelkers did not complete the 2022 Health and Safety refresher on miregistry.org.	Staff completed trainings.	01/10/2023
R 400.8143(1) Children's records.	I reviewed 10 child information cards. The following information was missing: (3) date of admission and (6) mother and or father's employer and or employer telephone number.	Cards have been updated.	01/06/2023
R 400.8143(3) Children's records.	One of the 10 child files reviewed did not have a certificate of immunization or a waiver on file.	Immunizations are on file.	01/06/2023
R 400.8167(3) Indoor space.	During the on-site inspection I observed therapists taking child care children from the classroom; the children were taken to space that has not been approved by the department for child use.	All staff will know which rooms are licensed.	01/06/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (866) 865-0006.

Sincerely,

A rectangular area with a halftone dot pattern containing the handwritten signature "Cheree Riley" in cursive.

Cheree Riley, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(989) 619-1651