



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

February 3, 2023

Patricia Kapala
MAISD (Muskegon Area Intermediate School District)
630 Harvey
Muskegon, MI 49442

RE: License #: DC640411006
Diman-Wolf Early Childhood Center- MAISD
306 W. Johnson
Hart, MI 49420

Dear Mrs. Kapala:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 02/02/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC640411006
Licensee Name:	MAISD (Muskegon Area Intermediate School District)
Licensee Address:	630 Harvey Muskegon, MI 49442
Licensee Telephone #:	(231) 777-2637
Licensee/Designee:	Patricia Kapala, Designee
Name of Facility:	Diman-Wolf Early Childhood Center- MAISD
Facility Address:	306 W. Johnson Hart, MI 49420
Facility Telephone #:	(231) 873-6211
Original Issuance Date:	08/17/2022
Capacity:	32
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	PRESCHOOL HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/02/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 08/15/2022
 Date of Lead Hazard Risk Assessment, if applicable: 04/29/2022
 Date of Documentation of Playground Compliance, if applicable: 04/27/2022

		No. of Records Reviewed
No. of children enrolled in care	32	10
No. of staff employed	10	5
No. of volunteers	0	0
No. of children present at time of inspection	26	
No. of staff present at time of inspection	8	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	26	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Rooms 1 and 2 of the Diman-Wolf Early Childhood Center
 Approved Program Director: Patricia Kapala
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During this onsite inspection, I observed two sections of Head Start preschool. I observed children during choice time, clean up, circle time (including story and shapes activity, among others), and transitioning to lunch. I also observed hand washing prior to lunch. Staff provided appropriate care and supervision and appeared bonded with the children.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Of ten child files reviewed, one did not have a physical form on file. Attempts to obtain the form are being documented. One child's health appraisal form was obtained more than 30 days after initial attendance.
- Of five staff files reviewed, three child care staff members completed the incorrect consent and disclosure form. I requested that Ms. Kapala have them complete the correct form and staple it to the original.
- Three staff from the ISD are connected as child care staff members in CCBC. If these individuals are not having unsupervised contact with children, they should be disconnected.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Amanda Wendell

02/03/2023

Amanda Wendell
Licensing Consultant

Date