



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

April 20, 2022

Teresa Mead
 Shelby Public Schools
 525 N. State St
 Shelby, MI 49455

RE: License #: DC640303951
Shelby Early Childhood Center
155 Sixth Street
Shelby, MI 49455

Dear Ms. Mead:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 04/19/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC640303951
Licensee Name:	Shelby Public Schools
Licensee Address:	525 N. State St Shelby, MI 49455
Licensee Telephone #:	
Licensee/Designee:	Teresa Mead, Designee
Name of Facility:	Shelby Early Childhood Center
Facility Address:	155 Sixth Street Shelby, MI 49455
Facility Telephone #:	(231) 861-6629
Original Issuance Date:	09/30/2009
Capacity:	120
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	GSRP PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/19/2022
 Date of Environmental Health Inspection: 03/10/2022
 Date of Fire Safety Inspection: 02/28/2022
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 04/12/2011

		No. of Records Reviewed
No. of children enrolled in care	79	10
No. of staff employed	18	5
No. of volunteers	0	0
No. of children present at time of inspection	67	
No. of staff present at time of inspection	15	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	67	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 2, 3, 4, 5, 6, and the gym of the early childhood wing
 Approved Program Director: Jean Johnsen
 Approved Central Administrator: Brenda Vronko
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed two sections of Head Start and three sections of GSRP preschool engaging in a variety of activities. Child were working in centers, engaged in free play, singing songs, being read to, and doing various learning activities. I also observed children being dismissed to use the bathroom, wash hands, and eat lunch. In each classroom, the child care staff members provided appropriate care and supervision. Staff were interacting with the children,

engaging them in projects, and helping children solve conflicts. The children and staff appeared bonded.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- The center's outdoor play policy states that children will only go outside if the temperature is above 16 degrees Fahrenheit. I discussed the importance of and expectation that children are outside daily without a set temperature threshold. Ms. Mead will make the change in the handbook and to the center's outdoor play policy.
- I informed Ms. Mead that, since the center has public water and sewer and does not provide food service, they are not required to obtain environmental health inspections at renewal.
- I reminded Ms. Mead that, if children do not have a health appraisal at the time of admission, they are required to have one on file within 30 days, and to watch for that 30-day mark.
- I informed Ms. Mead that parents are to complete child information cards and that the center is not allowed to fill in information that the parent may have left blank.
- I reminded Ms. Mead that, in order for a training certificate to be accepted, it must have the number of hours of the training on it.
- The center's staff handbook does not reflect the new rule change that staff members must have current first aid/CPR cards.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Amanda Wendell

04/20/2022

Amanda Wendell
Licensing Consultant

Date