



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

Marlon I. Brown, DPA  
ACTING DIRECTOR

10/13/2023

Shelby Early Childhood Center  
155 Sixth Street, Shelby, MI, , 49455

License Number: DC640303951

Dear Brooke Bunting,

This letter is to advise you that the 10/13/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Case Incident, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

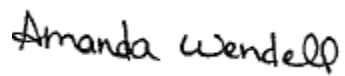
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	Child care staff members did not provide appropriate care and supervision of children when one child was unaccounted for in the bus pick-up area.	Two staff members will help children on buses daily to ensure that children get on the bus. The program director/licensee designee will put reminders in weekly announcements and will randomly go to the bus line to ensure proper procedures are being followed.	Ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Amanda Wendell at (231) 492-5410 or [wendella@michigan.gov](mailto:wendela@michigan.gov). In the event that Amanda Wendell is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The script is cursive and somewhat informal.

Amanda Wendell, Licensing Consultant