



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 8, 2022

Jacinda Bitely
First Baptist Church
3258 N. 72nd Ave
Hart, MI 49420

RE: License #: DC640023234
Oceana Christian Care Center
3258 N 72nd Avenue
Hart, MI 49420

Dear Ms. Bitely:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/08/2022, I found 8 violations listed below and explained in the attached report: listed below and explained in the attached report:

- | | |
|-------------------|--|
| R 400.8125 (4) | Staff; volunteer; requirements. |
| R 400.8131 (3) | Professional development requirements. |
| R 400.8131 (5)(c) | Professional development requirements. |
| R 400.8131 (5)(d) | Professional development requirements. |
| R 400.8131 (5)(e) | Professional development requirements. |
| R 400.8143 (1) | Children's records. |
| R 400.8143 (3)(a) | Children's records. |
| R 400.8143 (7)(b) | Children's records. |

Due to the violations, you must send us a corrective action plan by 12/21/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**

- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**
- **How continuing compliance will be maintained once compliance is achieved.**
- **The signature of the responsible party and a date.**

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC640023234
Licensee Name:	First Baptist Church
Licensee Address:	3258 N. 72nd Ave Hart, MI 49420
Licensee Telephone #:	(231) 873-2514
Licensee/Designee:	Jacinda Bitely, Designee
Name of Facility:	Oceana Christian Care Center
Facility Address:	3258 N 72nd Avenue Hart, MI 49420
Facility Telephone #:	(231) 873-2514
Original Issuance Date:	09/01/1994
Capacity:	39
Age Range:	Ages 3 years 0 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 12/08/2022
 Date of Environmental Health Inspection: 11/09/2022
 Date of Fire Safety Inspection: 11/17/2022
 Date of Lead Hazard Risk Assessment, if applicable: 07/12/2016
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	40	10
No. of staff employed	7	5
No. of volunteers	2	2
No. of children present at time of inspection	20	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	2	
No. of children interviewed/observed	20	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Classroom 1, 3, 8, gym, cafeteria
 Approved Program Director: Julie Arnone and Jacinda Bitely
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed two sections of preschool. When I arrived, both were playing on the natural playground together. I observed the three-year-old classroom enter the building, do their closing rituals, and leave for the day. I then observed the four-year-old classroom eat lunch and transition to rest time. I also observed nose blowing, toileting and hand washing. All child care staff members and volunteers were attentive to the children's needs and appeared bonded with the children.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125 Staff; volunteer; requirements.

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

Ms. Bitely and Ms. Arnone did not ensure that the written screening policy includes a statement that any individual registered on the PSOR is prohibited from having contact with any child in care.

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Ms. Bitely and Ms. Arnone did not ensure that all child care staff members are trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect prior to caring for children. Child care staff member Ms. Olivia Mitteer did not take this required training, which can be found in the MiRegistry Health and Safety trainings module 2.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(c) Building and physical premises safety.

Ms. Bitely and Ms. Arnone did not ensure that all child care staff members are trained on building and physical premises safety within 90 days of hire. Child care staff member Ms. Olivia Mitteer did not take this required training, which can be found in the MiRegistry Health and Safety trainings module 2.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(d) Emergency preparedness and response planning.

Ms. Bitely and Ms. Arnone did not ensure that all child care staff members are trained on emergency preparedness and response planning within 90 days of hire. Child care staff member Ms. Olivia Mitteer did not take this required training, which can be found in the MiRegistry Health and Safety trainings module 2.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

Ms. Bitely and Ms. Arnone did not ensure that all child care staff members are trained on handling and storage of hazardous materials and appropriate disposal of bio-contaminants within 90 days of hire. Child care staff member Ms. Olivia Mitteer did not take this required training, which can be found in the MiRegistry Health and Safety trainings module 2.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Bitely and Ms. Arnone did not ensure that completed child information cards, or comparable substitutes, are obtained at the time of children's initial attendance. Of 10 child files reviewed, 7 were missing at least one piece of required information. This included: date of admission (5), parent employer telephone number (3), physician name and telephone number (4), allergies (4), and medical permission for emergency treatment (1).

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

Ms. Bitely and Ms. Arnone did not ensure that immunization records were on file for all children. Of 10 files reviewed, 2 did not have immunization records or waivers.

R 400.8143 Children's records.

(7) Physical evaluations must be updated as follows:

(b) Every 2 years for preschoolers.

Ms. Bitely and Ms. Arnone did not ensure that physical evaluations are updated every two years. One child's health appraisal form needed to be updated on 04/09/2022.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Ms. Bitely had completed iChat clearances for her supervised volunteers. At my direction, she completed PSOR clearances and will do so from now on for all supervised volunteers.
- I discussed the required schedule of fire and tornado drills (one fire drill quarterly and two tornado drills between March and November) and the difficulties of documenting drills by academic year.
- I reminded Ms. Bitely that, on the licensing notebook statement to parents, the department's website has to be in bold. I also informed her that she does not have to maintain a licensing notebook and emailed her the verbiage that must be used in order to discontinue the notebook.
- The three-year-old preschool classroom has an outdated CPSC recall list and an outdated licensing rulebook posted. These should be disposed of.
- There were scissors in an unlocked drawer and a broken cupboard lock in the three-year-old preschool room. I addressed these issues with the lead caregiver in that room.
- The center does not have their organization set up in MiRegistry. So that administration can monitor staff trainings, this should be completed.

- I recommended that staff review and update the sheet with their address and telephone number at least annually.
- Child care staff member, Ms. Lauren Rabe, needs to complete section 2 of her consent and disclosure form and needs to complete the 2022 health and safety training as soon as possible.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of this child care center license.

Amanda Wendell

12/08/2022

Amanda Wendell
Licensing Consultant

Date