



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 20, 2022

Jeannie Skoglund  
New Era Christian School  
1901 Oak Ave  
New Era, MI 49446

RE: License #: DC640017269  
**New Era Christian School**  
**1901 Oak Ave**  
**New Era, MI 49446**

Dear Ms. Skoglund:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 12/19/2022, I found 3 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8125 (3) Staff; volunteer; requirements  
R 400.8125 (4) Staff; volunteer; requirements  
R 400.8305 (2)(b) Plan review; approval

Due to the violations, you must send us a corrective action plan by 01/09/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**
- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**
- **How continuing compliance will be maintained once compliance is achieved.**

- **The signature of the responsible party and a date.**

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,

*Amanda Wendell*

Amanda Wendell, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC640017269

**Licensee Name:** New Era Christian School

**Licensee Address:** 1901 Oak Ave  
New Era, MI 49446

**Licensee Telephone #:**

**Licensee/Designee:** Jeannie Skoglund, Designee

**Name of Facility:** New Era Christian School

**Facility Address:** 1901 Oak Ave  
New Era, MI 49446

**Facility Telephone #:** (231) 861-5450

**Original Issuance Date:**

**Capacity:** 23

**Age Range:** Ages 2 years 6 months Thru 6 years 0 months

**Program Components:** PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 12/19/2022  
 Date of Environmental Health Inspection: OVERDUE  
 Date of Fire Safety Inspection: 11/16/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	23	10
No. of staff employed	2	2
No. of volunteers	7	7
No. of children present at time of inspection	11	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input type="checkbox"/>

Approved Child Use Space: Preschool room (last room on the right), gymnasium  
 Approved Program Director: Jeannie Skoglund  
 Approved Central Administrator: PENDING  
 Approved Variances: none  
 Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

At the time of the onsite inspection, Ms. Skoglund was present with 11 child care children. I observed them throughout circle time, where they engaged in biblical songs, movement activities, stories, and a letter and sounds activity. Later, I observed the children creating with Play-Dough. I also observed hand washing. Ms. Skoglund was very engaged with the children and was attentive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8125            Staff; volunteer; requirements.**

(3) All supervised volunteers shall receive a public sex offender registry (PSOR) clearance before having any contact with a child in care. A copy of this clearance must be kept on file at the center.

Ms. Skoglund did not ensure that the center has this policy in place. She was unaware of this requirement.

**R 400.8125            Staff; volunteer; requirements.**

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

Ms. Skoglund did not ensure that the center has a written policy regarding screening and supervision of volunteers. The screening policy of staff and volunteers does not include that any individual registered on the PSOR is prohibited from having contact with any child in care.

**REPEAT VIOLATION ESTABLISHED**  
**LSR dated 12/10/2018**  
**Corrective Action Plan dated 01/07/2019**

**R 400.8305            Plan review; approval; inspections.**

(2) An inspection must be conducted by the local health department, and an approval granted indicating compliance with all of the rules in this part, except R 400.8330, 400.8335, and 400.8340, at all of the following times:

(b) Every 2 years, at the time of renewal, if the center has a private well or septic.

Ms. Skoglund did not ensure that the center had an environmental health inspection at the time of renewal. They had water testing completed but a full inspection is required.

During the exit conference, technical assistance/consultation was provided regarding the following:

- Children's files contained a waiver signed by parents allowing them to use the school's playground, which has not been approved by a certified playground safety inspector. I informed Ms. Skoglund that the child care licensing rules do

not allow for a waiver. Child care children are not to utilize the school's playground climbing equipment until or unless it is approved by a certified playground safety inspector. They may utilize the preschool Bella's Place area or the large grassy area behind the school.

- Ms. Skoglund had confidential staff information in the licensing notebook. I requested that she remove these documents, as this binder is available to parents and potential parents.
- The center's professional development plan was outdated. I informed Ms. Skoglund of the necessary changes and she will correct those.
- I requested that Ms. Skoglund not post her crisis management plan in a visible location.
- Five child information cards did not have the name of the center listed in the medical permissions section. As Ms. Skoglund can correct this, she will fix any cards that are missing this information.
- The center's child care background check account is inaccurate, with a former staff member still connected and Ms. Skoglund's roles incorrect. This account must be accurate before the license can be renewed.
- Prior to the license being renewed, Ms. Skoglund needs to submit a signed application, supplemental application, and a copy of her identification.
- The center's central administrator left employment and the department was not notified. As the new principal has an administrative degree, a rule is not being cited for this violation. However, his credentials (degree or transcripts) must be submitted to the department prior to the license being renewed.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, an accurate CCBC account, and receipt of a signed application, supplemental application, licensee designee's identification, and central administrator credentials, I recommend renewal of this child care center license.

*Amanda Wendell*

12/20/2022

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Amanda Wendell  
Licensing Consultant

Date