



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 23, 2023

Kathi Luthé  
West Bloomfield School District  
5810 Commerce Road  
West Bloomfield, MI 48324

RE: License #: DC630413904  
**Abbott**  
**3380 Orchard Lake Rd**  
**West Bloomfield Twp., MI 48324**

Dear Ms. Luthé:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/15/2023, I found 9 violations listed below and explained in the attached report:

- R 400.8128 Staff; volunteer; tuberculosis
- R 400.8131 (3) Professional development requirements
- R 400.8131 (4) Professional development requirements
- R 400.8131 (5) (a) Professional development requirements
- R 400.8131 (5) (b) Professional development requirements
- R 400.8131 (5) (c) Professional development requirements
- R 400.8131 (5) (d) Professional development requirements
- R 400.8131 (5) (e) Professional development requirements
- R 400.8131 (5) (g) Professional development requirements

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Alicia Wiggins, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC630413904
<b>Licensee Name:</b>	West Bloomfield School District
<b>Licensee Address:</b>	5810 Commerce Road West Bloomfield, MI 48324
<b>Licensee Telephone #:</b>	(248) 865-6457
<b>Licensee/Designee:</b>	Kathi Luthe, Designee
<b>Name of Facility:</b>	Abbott
<b>Facility Address:</b>	3380 Orchard Lake Rd West Bloomfield Twp., MI 48324
<b>Facility Telephone #:</b>	(248) 865-6360
<b>Original Issuance Date:</b>	08/26/2022
<b>Capacity:</b>	80
<b>Age Range:</b>	Ages 4 years 9 months Thru 12 years Ages 13 years Thru 17 years
<b>Program Components:</b>	SCHOOL AGE BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/15/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 01/31/2023-Certification of School Building Fire Safety Provisions form (CCL-5043)  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	40	10
No. of staff employed	6	5
No. of volunteers	0	0
No. of children present at time of inspection	28	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	28	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Annex and Cafeteria  
 Approved Program Director: Kathi Luthe  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including playing board and card games, and making arts and crafts. I also observed toileting and handwashing. The child care staff members’ interactions with the children were positive and nurturing. They were engaged with the children while being attentive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Two of five child care staff members' verification of TB status was not within 1 year before employment.

- Child care staff member (J.J.) was hired on 11/22/2022 and his TB testing was completed on 12/02/2022.
- Child care staff member (N.R.) was hired on 11/22/2022 and her TB testing was completed on 12/11/2022.

**R 400.8131                    Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

One of five child care staff members was not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131                    Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One of five child care staff members did not complete prevention and control of infectious disease training, including immunizations, before unsupervised contact with children.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.

One of the five child care staff members did not complete administration of medication training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (b) Prevention of and response to emergencies due to food and allergic reactions.

One of the five child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall

complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(c) Building and physical premises safety.

One of the five child care staff members did not complete building and physical premises safety training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(d) Emergency preparedness and response planning.

One of the five child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

One of the five child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(g) Child development.

One of the five child care staff members did not complete child development training within 90 days of being hired.

Child care staff member (M.H.) was hired on 09/14/2020 and she has not completed the training.

**Technical Assistance and Consultation were provided for the following:**

- Reviewed the connection/disconnection process for child care staff members in the CCBC system.
- Handwashing requirements.
- Small repairs to bathroom floor tile.
- Attendance sheet for child care staff members.
- Admission dates need to be written on child information cards.
- Playground equipment cannot be used until an inspection is completed and approved by a Certified Playground Safety Inspector (CPSI) approved by the department.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



February 23, 2023

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Alicia Wiggins  
Licensing Consultant

Date