



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

02/14/2024

Sarah McDowell
Abbott
3380 Orchard Lake Rd
West Bloomfield Twp., MI 48324

License Number: DC630413904

Dear Ms. McDowell,

This letter is to advise you that the 02/08/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Child Care Special Investigation Case, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125(1)	Based on the interviews that were conducted and the video footage, CCSM 1 and CCSM 2 did not provide appropriate care and supervision of Child A. Child A was left alone at the after school program without an approved CCSM from 6:07 p.m. to 6:14 p.m. due to the miscommunication between CCSM 1 and CCSM 2 regarding the reason for CCSM 1 leaving with Child A and CCSM 2 signing Child A out before she actually left the after school program.	Staff was refreshed on the use of the iPad system used to have parents sign in and out. Staff was notified that only parents/legal guardians sign their child in and out of the school age program.	01/30/2024

R 400.8143(11)	Based on the interviews that were conducted, the video footage, and the attendance record for 12/13/2023, the center did not maintain an accurate record of daily attendance for 12/13/2023. CCSM 2 signed Child A out on 12/13/2023 at 6:04 p.m. and Child A's Mother picked her up at 6:14 p.m.	Staff was notified that children in their care are only signed out by a parent/legal guardian listed on the child information record. Staff will not use their signature to sign out students.	01/30/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Alicia Wiggins at (248) 369-7892 or wigginsa@michigan.gov. In the event that Alicia Wiggins is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant