



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNORDEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSINGORLENE HAWKS
DIRECTOR

June 20, 2023

Elis Bos
Childtime Childcare, Inc.
21333 Haggerty Road
Suite 100
Novi, MI 48375RE: License #: DC630412850
RE: SI LOG #: 2023D0579009
CT DBA Gilden Woods New Hudson
58019 Grand River Avenue New
Hudson, MI 48165

Dear Ms. Bos:

This letter is to advise you that the 06/20/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8125 (1) Staff; volunteer; requirements	The center did not provide appropriate care and supervision when Child A was left unsupervised in the bathroom in the Terance classroom while Child Care Staff Member 1 and Child Care Staff Member 3 took the other children outside on the playground.	Program Director, DeAnn Rega, will train all staff on the center's name-to-face policy during a staff meeting.	03/28/2023
		The two staff members involved in the incident were given final written write-ups by Ms. Rega.	03/21/2023
		Both staff members were also given the name-to-face policy to read and sign.	03/22/2023

	The amount of time that Child A was left unsupervised in the classroom bathroom cannot be determined due to the staff being unable to recall the exact time that they went outside and the staff who located Child A being unable to recall what time she found him.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892