



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 28, 2023

Sarah Davey
Walled Lake Consolidated Schools
850 Ladd Road
Walled Lake, MI 48390

RE: License #: DC630412757
WL Consolidated Schools Early Childhood Ctr
40839 Thirteen Mile Road
Novi, MI 48377

Dear Ms. Davey:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/23/2023, I found 8 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R400.8122 Lead caregiver; qualifications; responsibilities.
R400.8128 Staff; volunteer; tuberculosis.
R400.8131 Professional development
R400.8131 Professional development
R400.8143 Children's records
R400.8152 Medication; administrative procedures.
R400.8152 Medication; administrative procedures.
R400.8161 Emergency procedures

Due to the violations, you must send us a corrective action plan by 04/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

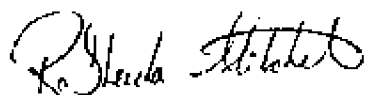
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (248) 975-5053.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



RaSheeda Mitchell, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 762-1915

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DC630412757
Licensee Name:	Walled Lake Consolidated Schools
Licensee Address:	850 Ladd Road Walled Lake, MI 48390
Licensee Telephone #:	(248) 956-4700
Licensee/Designee:	Sarah Davey, Designee
Name of Facility:	WL Consolidated Schools Early Childhood Ctr
Facility Address:	40839 Thirteen Mile Road Novi, MI 48377
Facility Telephone #:	(248) 956-5080
Original Issuance Date:	09/07/2022
Capacity:	276
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	PRESCHOOL FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/23/2023
Date of Environmental Health Inspection: 08/24/2022
Date of Fire Safety Inspection: 05/29/2022
Date of Lead Hazard Risk Assessment, if applicable: N/A-New built
Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	341	30
No. of staff employed	20	10
No. of volunteers	0	0
No. of children present at time of inspection	103	
No. of staff present at time of inspection	18	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	103	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Rooms 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 15, and 16 are approved for preschool. Additional rooms: the lending library, observation room 27, multipurpose 21, physical therapy room 24, speech room 22, the sensory room 23 and the two common areas are also approved for use but not in the facility capacity.
Approved Program Director: Sarah Davey
Approved Central Administrator: No
Approved Variances: No
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122 Lead caregiver; qualifications; responsibilities.

(9) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center or at MiRegistry.

Child care staff member (CCSM), H.H, J.H and A.L educational credentials qualifying them as lead caregivers was not on file.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Four of the ten CCSM's files reviewed had TB test on file that was completed longer than 1 year before employment or months after their employment date.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Two of the ten CCSM files reviewed did not have the requirement of this training.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Two of the ten CCSM did not have the requirements of this rule (and have been employed longer than 90 days).

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Of the 21 child information cards reviewed 19 were missing information such as special needs, parent employer information and admission date.

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Three children had Epi-pens on file without the original container.

R 400.8152 Medication; administrative procedures.

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

Two children had prescribed medication on file that was expired.

R 400.8161 Emergency procedures.

(3) The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.

The required emergency procedures of this rule were not posted anywhere in the facility.

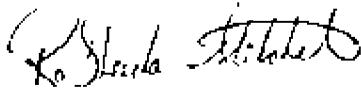
Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular status license.

I provided technical assistance and consultation on the following:

- Ensure all substitutes are added to the staffing plan and connected to the license.
- Ensure all staff are CPR/First Aid trained within 90 days of employment R400.8131(10)

- All medication forms should reflect the specific medication on file..i.e. Benadryl wrote on form but medication was allergy relief.
- Maintain recall list and post in visible place for parents R400.8173(2)
- Post criminal history notice in visible place for parents R400.8110(3)(c)
- Add required emergency numbers in a place visible to staff R400.8164(3)

IV. RECOMMENDATION



03/28/2023

RaSheeda Mitchell Licensing Consultant	Date
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