



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 14, 2023

Marcee Martin
Christ Church Cranbrook
470 Church Road
Bloomfield Hills, MI 48304

RE: License # DC630412713
Little Lambs at Christ Church Cranbrook
470 Church Road
Bloomfield Hills, MI 48304

Dear Ms. Martin:

This letter is a follow-up to an incident report received on 12/21/2022. I spoke with assistant director, Nina Brown regarding the incident report and R 400.8340(9) (Food services and nutrition, provided by parents).

The incident report stated that Child Care Staff Member Katherine Loomis fed Child A's bottle to Child B. The report indicated that Child A and Child B had similar bottles, so the center created a policy to avoid the wrong bottle being fed to the wrong child. Ms. Loomis admitted that she did not say Child A's name aloud before she grabbed the bottle and placed it in the warmer. The report indicated when it was time for Child A to have a bottle, Ms. Loomis observed that Child A had one less bottle than usual. Ms. Loomis contacted Lead Infant Staff Member April Daniel to ask about the number of bottles Child A had in the fridge. Ms. Daniel said to check Child A's daily sheet to see if she was fed the missing bottle earlier in the day. The sheet confirmed that child A was not fed a bottle earlier in the day. Ms. Loomis checked the cleaned bottles on the counter and observed that Child A's bottle was empty. It was then, that Ms. Loomis realized that Child B was fed Child A's bottle. Administrative staff member, Tiffany Alashmaly called Child A's mother and Child B's Mother and notified them of the incident. Ms. Daniel reached out to both mothers via SeeSaw (parent communication app) to share that she is available if they wanted to follow up. Child B's Mother shared that she was glad it wasn't her daughter that received the wrong bottle. Ms. Daniel explained the steps they have in place to prevent this situation, as well as shared that they will be implementing additional steps

I interviewed Ms. Brown who stated that Child Care Staff Member, Katherine Loomis fed Child A's formula bottle to Child B. The report indicated that Child A and Child B's bottles were both labeled with each child's first and last names and procedures are in place to

prevent the bottles being fed to the wrong child. Ms. Loomis admitted that she did not follow the center's bottle policy as she usually does. Ms. Loomis contacted Child A and Child B's parents to notify them of the incident. No adverse reactions were observed with either child. Child Care Staff were reminded of the bottle policy which includes reading the name on the bottle outloud to the other staff in the room before feeding any child a bottle.

On 1/10/2022 I spoke to Child B's Mother. She confirmed that she was notified of the incident and that Child B did not have an adverse reaction to being fed the wrong bottle.

On 1/24/2022, I called Child A's Mother. I left a voicemail message. A return call received on 02/07/2023. I left a second voicemail message on 02/13/2022. A return call was not received.

As a result of the incident report, I found the following rule or law violations

R 400.8340

Food services and nutrition; provided by parents.

(9) Beverages and food must be fed only to the child for whom the item is labeled.

On 12/20/2022, Ms. Loomis fed Child A, a bottle of formula that was labeled for Child B.

Due to the violations, you must send us a corrective action plan by 02/10/2023. You can use our corrective action plan form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

A follow-up inspection may be made to verify compliance. Should the corrections not be made in the specified time, it may be necessary to reevaluate the status of your license.

You can find a copy of this confirming letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when confirming letters are completed can be found under Overview of Licensing Reports.

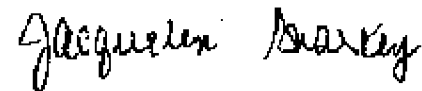
Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michelle Fruehan, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 672-9158



02/14/2023

Jacquelin Sharkey
Area Manager

Date