



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 31, 2023

Amy Ortiz
Ortiz Educare LLC
2549 Buckingham Ave.
Birmingham, MI 48009

RE: License #: DC630412330
Ortiz Educare
1160 Grant Street
Birmingham, MI 48009

Dear Mrs. Ortiz:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 7/18/2023, I found seven violation(s) listed below and explained in the attached report:

- | | |
|-------------------|--|
| R 400.8112 | Comprehensive background check; fingerprinting. |
| R 400.8125 | Staff; volunteer; requirements. |
| R 400.8128 | Staff; volunteer; tuberculosis. |
| R 400.8131 | Professional development requirements. |
| R 400.8131 | Professional development requirements. |
| R 400.8143 | Children's records. |
| R 400.8161 | Emergency procedures. |

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jinelle M. Manchester, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6141

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630412330
Licensee Name:	Ortiz Educare LLC
Licensee Address:	2549 Buckingham Ave. Birmingham, MI 48009
Licensee Telephone #:	(248) 709-4510
Licensee/Designee:	Amy Ortiz, Designee
Name of Facility:	Ortiz Educare
Facility Address:	1160 Grant Street Birmingham, MI 48009
Facility Telephone #:	(248) 709-4510
Original Issuance Date:	10/21/2022
Capacity:	15
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 06/30/2023, 07/18/2023
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection:
Date of Lead Hazard Risk Assessment, if applicable:
Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed
No. of children enrolled in care	24	10
No. of staff employed	6	6
No. of volunteers	1	1
No. of children present at time of inspection	13	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	1	
No. of children interviewed/observed	13	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: One room building
Approved Program Director: Amy Ortiz
Approved Central Administrator: none
Approved Variances: none
Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

On 7/18/2023, I observed a staff member present who had not yet been fingerprinted.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

On 7/18/2023, two of the six staff files were not available to review. I could not review those two abuse and neglect statements.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

On 7/18/2023, Ms. Ortiz admitted to not having any of the required TB test results on file. Six staff members and one volunteer did not have any TB test results on file.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of

being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

On 7/18/2023, two of the six staff files were not available to review at the center. I could not review those two first aid and cpr trainings.

R 400.8131

Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

On 7/18/2023, three of the six staff members had not completed the required health and safety trainings.

R 400.8143

Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

On 7/18/2023, six of the ten children's files reviewed did not have the required health appraisal.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

On 7/18/2023, I reviewed the fire drill log. The only fire drill completed was 2/21/2023. Fire drills were not completed at least every three months.

A corrective action plan was requested and approved on 07/18/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a original license to this child care center.

J. Manchester

7/31/2023

Jinelle M. Manchester
Licensing Consultant

Date