



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 17, 2022

Tina Quirk-Harmer
YMCA of Metropolitan Detroit
Suite 3A
1401 Broadway Blvd
Detroit, MI 48226

RE: License #: DC630411064
YMCA @ Royal Oak Middle School
709 N. Washington Avenue
Royal Oak, MI 48067

Dear Mrs. Quirk-Harmer:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 10/10/2022, I found 6 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:
R400.8112(1) Comprehensive background check; fingerprinting.
R400.8112(2)(e) Comprehensive background check; fingerprinting.
R400.8128 Staff; volunteer; tuberculosis.
R400.8161(3) Emergency procedures.
R400.8161(5) Emergency procedures.
R400.8173(9) Equipment.

Due to the violations, you must send us a corrective action plan by 11/07/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During this calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cheryl Amare, Licensing Consultant
 Bureau of Community and Health Systems
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 860-0896

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC630411064

Licensee Name: YMCA of Metropolitan Detroit

Licensee Address: Suite 3A
1401 Broadway Blvd
Detroit, MI 48226

Licensee Telephone #: (734) 453-2904

Licensee/Designee: Tina Quirk-Harmer, Designee

Name of Facility: YMCA @ Royal Oak Middle School

Facility Address: 709 N. Washington Avenue
Royal Oak, MI 48067

Facility Telephone #: (313) 223-2536

Original Issuance Date: 04/12/2022

Capacity: 100

Age Range: Ages 11 years Thru 12 years

Program Components: SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 10/10/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 09/15/2022 school
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

	No. of Records Reviewed	
No. of children enrolled in care	11	11
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	6	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	6	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Cafeteria, Café, and Gymnasium.
 Approved Program Director: Nathan Luckas - multi site
 Approved Central Administrator: Tina Harmer
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

At the time of the on-site inspection and exit conference, I provided technical assistance regarding the following Child Care Centers Licensing Rules:
 R400.8110(6) Applicant; licensee, licensee designee; requirements.
 R400.8134(4) Hand washing.
 R400.8161(4) Emergency procedures.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

- (a) A licensee.**
- (b) A licensee designee.**
- (c) A child care staff member.**
- (d) A child care aide.**
- (e) An unsupervised volunteer.**

Staff SW had not completed the required background check fingerprinting. Staff SW was the only staff present, thus was unsupervised during the on-site inspection on 10/10/2022.

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Staff NB began working at the location in April 2022 but was not connected with the license until 10/14/2022. Staff NL began working at the site in September 2022 but was not connected to the license until 10/13/2022.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

The center did not have on file documentation for staff SW.

R 400.8161 Emergency procedures.

(3) The plans required by subrule (1)(a) to (d) of this rule must be posted in a place visible to staff and parents.

Emergency plans for fire, tornado, natural disasters, and serious accidents was not posted in a place visible to staff and parents.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

The program did not complete 1 required fire drill between April and June 2022.

R 400.8173 Equipment.

(9) A first aid kit must be readily accessible to staff and securely stored in the center.

The first aid kit contained prohibited topical hand lotion, diaper cream, zinc ointment, zinc oxide, cortisone lip balm, and insect repellent.

IV. RECOMMENDATION

Upon receipt and approval of a written corrective action plan, I recommend issuance of a regular license to this child care center.



Cheryl Amare
Licensing Consultant

Date
10/17/2022