



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

April 4, 2023

Lisi Yu  
First Evangelical Community Church  
3193 Rochester Road  
Troy, MI 48083

RE: License #: DC630402256

RE: SI LOG #: **Beloved Children Academy**  
**3193 Rochester Road**  
**Troy, MI 48083**

Dear Ms. Yu:

This letter is to advise you that the 03/31/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
<b>R 400.8110(3) Applicant; licensee; licensee designee; requirements.</b>	The center did not have a copy of the rule book posted.	I will post the rule book visible.	03/31/2023
<b>R 400.8110(6) Applicant; licensee; licensee designee; requirements.</b>	The licensee designee did not maintain accurate records detailing arrival and departure times for each volunteer.	I will maintain daily attendance for volunteers.	03/31/2023

<b>R 400.8122(9) Lead caregiver; qualifications; responsibilities.</b>	One lead caregiver did not have official transcripts on file.	I will have the lead teacher's official documentation send to me and keep on file	03/31/2023
<b>R 400.8125(3) Staff; volunteer; requirements.</b>	The center did not complete a PSOR on the supervised volunteer.	I will do a PSOR check for supervised volunteer.	03/31/2023
<b>R 400.8125(5) Staff; volunteer; requirements.</b>	One staff did have signed abuse and neglect statement.	I will have the staff sign the statement.	03/31/2023
<b>R 400.8128</b>	Unsupervised volunteer did not have a negative TB test on file.	I will schedule her a TB test.	03/31/2023
<b>R 400.8131(1) Professional development requirements.</b>	Two new hires did not complete the new hire orientation. One volunteer did not complete the new hire orientation.	I will complete the orientation with them.	03/31/2023
<b>R 400.8131(3) Professional development requirements.</b>	The unsupervised volunteer did not complete the required trainings.	I will send her for the H&S training 1 and 2.	03/31/2023
<b>R 400.8131(4) Professional development requirements.</b>	The unsupervised volunteer did not complete the required trainings.	I will send her for the H&S training 1 and 2.	03/31/2023

<b>R 400.8131(5) Professional development requirements.</b>	The unsupervised volunteer did not complete the required trainings.	I will send her for the H&S training 1 and 2.	03/31/2023
<b>R 400.8134 Hand washing.</b>	The caregiver did not wash her hands after changing a child's pull-up.	I will make sure caregivers wash their hands after changing a child's pull-up.	03/31/2023
<b>R 400.8134 Hand washing.</b>	The caregiver did not wash her hands after helping a child use the toilet.	I will make sure caregivers wash their hands after helping a child use the toilet.	03/31/2023
<b>R 400.8143(1) Children's records.</b>	Ten children's files were reviewed, and all were missing one or more of the following: date of admission, special needs, special instructions, allergies, other release persons, parent work name and number, emergency medical, signed and dated.	I will send the form back to the parents for signature and date.	03/31/2023
<b>R 400.8143(2) Children's records.</b>	Child information cards were not updated annually.	I will make sure that cards are updated annually.	03/31/2023
<b>R 400.8143(7) Children's records.</b>	One toddler's physical was not updated yearly.	I will keep physical forms updated.	03/31/2023
<b>R 400.8143(7) Children's records.</b>	Two preschooler's physicals were not updated every 2 years.	I will keep physical forms updated.	03/31/2023
<b>R 400.8143(11) Children's records.</b>	The center did not maintain accurate daily attendance.	I will keep accurate daily attendance maintained for children.	03/31/2023
<b>R 400.8161(5) Emergency procedures.</b>	The required fire drills were not completed in 2022.	I will complete the fire drills for 2023.	03/31/2023

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<b>R 400.8161(6) Emergency procedures.</b>	The required tornado drills were not completed in 2022.	I will complete the tornado drills for 2023.	03/31/2023
<b>R 400.8161(8) Emergency procedures.</b>	The caregivers were not trained on the emergency procedures in 2021 or 2022.	I will document the emergency procedures training for 2023.	03/31/2023
<b>R 400.8167(3) Indoor space.</b>	One child was in the office.	I will make sure no child is allowed in the office.	03/31/2023
<b>R 400.8173(2) Equipment.</b>	Current recall list was not posted.	I will post the recall list.	03/31/2023
<b>R 400.8176(17) Sleeping equipment.</b>	The bedding on the stacked cots was touching in the Love classroom.	I will make sure bedding was not touching in the classroom.	03/31/2023
<b>R 400.8176(18) Sleeping equipment.</b>	The occupied cots in the Love classroom were not 18 inches apart.	I will make sure cots are separated 18 inches.	04/01/2023
<b>R 400.8185(2) Primary care.</b>	Primary caregivers were not assigned.	I will document assigned primary caregivers in Love classroom.	03/31/2023
<b>R 400.8188(14) Sleeping, resting, and supervision.</b>	The Love classroom did not have soft lighting during nap time.	I will put a lamp in the Loving classroom for soft lighting.	03/31/2023
<b>R 400.8305(2) Plan review; approval; inspections.</b>	The center did not have an environmental health inspection completed.	I will schedule an environmental health inspection next week.	04/2023
<b>R 400.8315(3) Food and equipment storage.</b>	The open unpackaged bulk food in the Loving classroom was not labeled or dated.	I will label and date the unpackaged food.	03/31/2023
<b>R 400.8330 (23) Food services and nutrition generally.</b>	The children were walking around in the Love classroom drinking.	I will make sure children sitting when drinking water.	03/31/2023

<b>R 400.8340(3)</b> <b>Food services and nutrition; provided by parents.</b>	The lunches from home were not labeled or dated.	I will make sure that the food from home is labeled.	03/31/2023
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thomasa Bond, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (248) 860-2439