



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 20, 2022

Chrissandra Padilla
Brandon School District
1025 Ortonville Rd
Ortonville, MI 48462

RE: License #: DC630395909

RE: SI LOG #: Oakwood Elementary
2839 Oakwood
Ortonville, MI 48462

Dear Ms. Padilla:

This letter is to advise you that the 10/18/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110	A rule book was not on site.	Rule book has been placed in licensing notebook on site.	10/18/2022
R400.8110	A licensing notebook (including the summary sheet) was not onsite.	Licensing notebook is on site (contents are complete- summary sheet in progress)	10/18/2022
R400.8112	Identified CCSM, S.H. had not been finger printed at the time of my onsite and shared she's worked the after-school program alone.	All staff members have been fingerprinted and statements of eligibility are in the licensing notebook.	10/18/2022
R400.8125	A signed statement indicating the information in this rule was not signed by identified CCSM, S.H.	Abuse and neglect statement has been updated and in licensing notebook on site.	10/18/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "RaSheeda Mitchell".

RaSheeda Mitchell, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 762-1915