



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 31, 2022

Dawn Bajis
Little House Academy
44300 Elizabeth Lake Road
Waterford, MI 48328

RE: License #: DC630391694
2022D0432008
RE: SI LOG #: **Little House Academy**
4430 Elizabeth Lake Road
Waterford, MI 48328

Dear Ms. Bajis:

This letter is to advise you that the 05/16/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8110(6) Applicant, licensee, licensee designee requirements.	Ms. Bajis did not maintain a record of Mr. Lynn’s arrival and departure times the week of 03/28/2022.	Accurate arrival and departure records will be kept for all staff and volunteers.	05/15/2022
R400.8112(1) Comprehensive background check; fingerprinting.	Mr. Lynn had not completed the comprehensive background check and was left unsupervised the week of 03/28/2022.	All staff and volunteers will complete a comprehensive background check before being unsupervised.	05/15/2022
R400.8125(1) Staff; volunteer; requirements.	Staff did not provide appropriate supervision of the children when they left	All volunteers will not be left unsupervised and will have appropriate supervision.	05/15/2022

	Mr. Lynn unsupervised with the children.		
R400.8125(3) Staff; volunteer; requirements.	The center did not complete a PSOR on Mr. Lynn or Minor Volunteer.	All staff and volunteers will have a completed PSOR.	05/15/2022
R400.8125(4) Staff; volunteer; requirements.	The center's written policy regarding volunteers states that all volunteers will be fingerprinted prior to interaction with children. Mr. Lynn was not fingerprinted.	All staff and volunteers will be fingerprinted before interacting with children.	05/15/2022
R400.8182(7) Ratio and group size requirements.	On 04/04/2022 the center was out of ratio from 8:52am to 11:33am. There were 2 staff present for 10 children ages 6 months to 5 years old. Three staff were required to maintain a 1 to 4 ratio.	Ratio of teachers to children will be kept in compliance.	05/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Cheryl Amare, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street

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