



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 13, 2022

Charlotte Jackson  
Teachable Moments ELC  
21800 Glenwild Dr.  
Northville, MI 48167

RE: License #: DC630386043  
**Teachable Moments ELC**  
**3933 12 Mile Road**  
**Berkley, MI 48072**

Dear Ms. Jackson:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 10/11/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

At the time of the on-site inspection, I provided technical assistance regarding the following Child Care Centers Licensing Rules:

R400.8134(3)(a) Handwashing.

R400.8161(2)(c)(g) Emergency procedures.

R400.8525(6) Exits.

The violations that were found are:

**R 400.8131 Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Staff AB and KG are caring for children, but they have not been trained on the required health and safety topics.

**REPEAT VIOLATION ESTABLISHED:**  
**LSR dated 10/11/2021**  
**CAP dated 11/03/2021**

**R 400.8137            Diapering; toileting.**

(4) A plastic-lined, tightly covered container must be used exclusively for disposable diapers and training pants and diapering supplies. The container must be emptied and sanitized at the end of each day.

The container in the infant room used to dispose diapers and diapering supplies did not have a cover.

**R 400.8182            Ratio and group size requirements.**

(7) If there are children of mixed ages in the same room or well-defined space, then the ratio and group size is determined by the age of the youngest child, unless each group of children is clearly separated and the appropriate child care staff member-to-child ratios and group sizes, if applicable, for each age group are maintained.

When I arrived at the center at 9:35am staff SA was taking a walk with the Preschool 2 class. There was one staff member to 14 children, 3 and 4 years old. A ratio of 2:10 is required, therefore a second staff member was required.

**R 400.8320            Food preparation.**

(5) Ready to eat foods must not be prepared or served using bare hands.

During lunch I observed staff AW serve Preschool 1 children food with her bare hands.

Due to the violations, you must send us a corrective action plan by 11/03/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cheryl Amare, Licensing Consultant  
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(248) 860-0896