



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 31, 2022

Michael Lloyd  
South Lyon Community Schools/Early Childhood Ctr.  
310 N. Warren  
South Lyon, MI 48178

RE: License #: DC630379550  
**South Lyon East Preschool**  
**52200 W. Ten Mile Road**  
**South Lyon, MI 48178**

Dear Mr. Lloyd:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/23/2022, I found 13 violations listed below and explained in the attached report:

R 400.8128 Staff; volunteer; tuberculosis.

R 400.8131 (3) Professional development requirements.

R 400.8131 (4) Professional development requirements.

R 400.8131 (5) (a) Professional development requirements.

R 400.8131 (5) (b) Professional development requirements.

R 400.8131 (5) (c) Professional development requirements.

R 400.8131 (5) (d) Professional development requirements.

R 400.8131 (5) (e) Professional development requirements.

R 400.8131 (5) (g) Professional development requirements.

R 400.8131 (6) (a-h) Professional development requirements.

R 400.8131 (10) Professional development requirements.

R 400.8143 (1) Children's records.

R 400.8143 (6) (c) Children's records.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC630379550

**Licensee Name:** South Lyon Community Schools/Early Childhood Ctr.

**Licensee Address:** 310 N. Warren  
South Lyon, MI 48178

**Licensee Telephone #:** (248) 573-8330

**Licensee/Designee:** Michael Lloyd, Designee

**Name of Facility:** South Lyon East Preschool

**Facility Address:** 52200 W. Ten Mile Road  
South Lyon, MI 48178

**Facility Telephone #:** (248) 573-8330

**Original Issuance Date:** 10/02/2015

**Capacity:** 18

**Age Range:** Ages 2 years 6 months Thru 4 years 9 months

**Program Components:** GSRP  
PRESCHOOL

## II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/23/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 03/15/2022 BCAL 5043 Cert. of School Building  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 09/15/2016

		No. of Records Reviewed	
No. of children enrolled in care	17	10	
No. of staff employed	4	4	
No. of volunteers	0	0	
No. of children present at time of inspection	15		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	15		
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
	Program Director	<input type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: One preschool classroom and the multi-purpose room.  
 Approved Program Director: Carrie Wilhelm  
 Approved Central Administrator: Michael Lloyd  
 Approved Variances: None  
 Key Indicator Inspection: No

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including dramatic play, painting, and playing with blocks and playdoh. I observed large group time which included story time and singing. The children completed gross motor activities, included playing with balls, hula hoops, and riding bikes. I also observed toileting, handwashing, children eating

lunch, and naptime. The child care staff members' interactions with the children were positive and nurturing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

One of the four child care staff members (S.R.) did not have verification of TB status within one year of employment.

**R 400.8131                    Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Two of the four child care staff members were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.

- Child care staff member (S.R.) was hired in September 2021 and she completed prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training on 10/25/2021.
- Child care staff member (M.P.) was hired in January 2018 and there was no verification that she completed prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training.

**R 400.8131                    Professional development requirements.**

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

One of the four child care staff members did not complete prevention and control of infectious disease training, including immunizations training before unsupervised contact with children.

Child care staff member (S.R.) was hired in September 2021 and she completed prevention and control of infectious disease training, including immunizations training on 01/14/2022.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(a) Administration of medication.

Two of the four child care staff members did not complete administration of medication training within 90 days of being hired.

- Child care staff member (S.R.) was hired in September 2021 and she completed administration of medication training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed administration of medication training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(b) Prevention of and response to emergencies due to food and allergic reactions.

Two of the four child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.

- Child care staff member (S.R.) was hired in September 2021 and she completed prevention of and response to emergencies due to food and allergic reactions training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed prevention of and response to emergencies due to food and allergic reactions training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (c) Building and physical premises safety.

Three of the four child care staff members did not complete building and physical premises safety training within 90 days of being hired.

- Child care staff member (J.O.) was hired in August 2016 and she completed building and physical premises safety training on 01/14/2022.
- Child care staff member (S.R.) was hired in September 2021 and she completed building and physical premises safety training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed building and physical premises safety training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (d) Emergency preparedness and response planning.

Three of the four child care staff members did not complete emergency preparedness and response planning training within 90 days of being hired.

- Child care staff member (J.O.) was hired in August 2016 and she completed emergency preparedness and response planning training on 01/14/2022.
- Child care staff member (S.R.) was hired in September 2021 and she completed emergency preparedness and response planning training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed emergency preparedness and response planning training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.

Three of the four child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired.

- Child care staff member (J.O.) was hired in August 2016 and she completed handling and storage of hazardous materials and appropriate disposal of bio-contaminants training on 01/14/2022.
- Child care staff member (S.R.) was hired in September 2021 and she completed handling and storage of hazardous materials and appropriate disposal of bio-contaminants training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed handling and storage of hazardous materials and appropriate disposal of bio-contaminants training.

**R 400.8131 Professional development requirements.**

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

(g) Child development.

Two of the four child care staff members did not complete child development training within 90 days of being hired.

- Child care staff member (S.R.) was hired in September 2021 and she completed child development training on 01/14/2022.
- Child care staff member (M.P.) was hired in January 2018 and she has not completed child development training.

**R 400.8131 Professional development requirements.**

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

Three of the four child care staff members were required to complete 16 clock hours of professional development in 2020 and 2021 on topics relevant to job responsibilities.

- There was documentation that child care staff member (C.W.) completed three hours of professional development in 2021.
- There was documentation that child care staff member (J.O.) completed seven hours of professional development in 2020 and three hours of professional development in 2021.
- There was no documentation that child care staff member (M.P.) completed any hours of professional development in 2020 and 2021.

**R 400.8131 Professional development requirements.**

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

Two of the four child care staff members (M.P.) and (S.R.) were not trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ten of the ten children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employment phone number, and physician's phone number.

**R 400.8143 Children's records.**

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Three of the ten children's records were missing a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee.

- One child's record had a physical evaluation that did not note any restrictions.
- One child's record had a physical evaluation that did not note any restrictions and was not signed by a physician or the physician's designee.
- One child's record was missing a physical evaluation.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care center.



March 31, 2022

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Alicia Wiggins  
Licensing Consultant

Date