



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 31, 2022

Michael Lloyd  
South Lyon Community Schools/Early Childhood Ctr.  
310 N. Warren  
South Lyon, MI 48178

RE: License #: DC630379550  
**South Lyon East Preschool**  
**52200 W. Ten Mile Road**  
**South Lyon, MI 48178**

Dear Mr. Lloyd:

This letter is to advise you that the 03/23/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8128 Staff; volunteer; tuberculosis.	One of the four child care staff members (S.R.) did not have verification of TB status within one year of employment.	Staff will turn in TB test prior to working with children.	03/23/2022
R 400.8131 (3) Professional development requirements.	Two of the four child care staff members were not trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect before caring for children.	New hires will complete training prior to start date.	03/23/2022

	<ul style="list-style-type: none"> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training on 10/25/2021.</li> <li>• Child care staff member (M.P.) was hired in January 2018 and there was no verification that she completed prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect training.</li> </ul>		
<p>R 400.8131 (4) Professional development requirements.</p>	<p>One of the four child care staff members did not complete prevention and control of infectious disease training, including immunizations training before unsupervised contact with children.</p> <p>Child care staff member (S.R.) was hired in September 2021 and she completed prevention and control of infectious</p>	<p>New hires will complete training prior to start date.</p>	<p>03/23/2022</p>

	disease training, including immunizations training on 01/14/2022.		
R 400.8131 (5) (a) Professional development requirements.	<p>Two of the four child care staff members did not complete administration of medication training within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed administration of medication training on 01/14/2022.</li> <li>• Child care staff member (M.P.) was hired in January 2018 and she has not completed administration of medication training.</li> </ul>	Health and Safety training will be completed prior to date working with children.	03/23/2022
R 400.8131 (5) (b) Professional development requirements.	<p>Two of the four child care staff members did not complete prevention of and response to emergencies due to food and allergic reactions training within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed prevention of and response to emergencies due to food and allergic reactions training on 01/14/2022.</li> <li>• Child care staff member (M.P.) was</li> </ul>	Health and Safety training will be completed prior to date working with children.	03/23/2022

	<p>hired in January 2018 and she has not completed prevention of and response to emergencies due to food and allergic reactions training.</p>		
<p>R 400.8131 (5) (c) Professional development requirements.</p>	<p>Three of the four child care staff members did not complete building and physical premises safety training within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (J.O.) was hired in August 2016 and she completed building and physical premises safety training on 01/14/2022.</li> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed building and physical premises safety training on 01/14/2022.</li> <li>• Child care staff member (M.P.) was hired in January 2018 and she has not completed building and physical premises safety training.</li> </ul>	<p>Health and Safety training will be completed prior to date working with children.</p>	<p>03/23/2022</p>
<p>R 400.8131 (5) (d) Professional development requirements.</p>	<p>Three of the four child care staff members did not complete emergency preparedness and response planning training</p>	<p>Health and Safety training will be completed prior to date working with children.</p>	<p>03/23/2022</p>

	<p>within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (J.O.) was hired in August 2016 and she completed emergency preparedness and response planning training on 01/14/2022.</li> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed emergency preparedness and response planning training on 01/14/2022.</li> <li>• Child care staff member (M.P.) was hired in January 2018 and she has not completed emergency preparedness and response planning training.</li> </ul>		
<p>R 400.8131 (5) (e) Professional development requirements.</p>	<p>Three of the four child care staff members did not complete handling and storage of hazardous materials and appropriate disposal of bio-contaminants training within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (J.O.) was hired in August 2016 and she completed</li> </ul>	<p>Health and Safety training will be completed prior to date working with children.</p>	<p>03/23/2022</p>

	<p>handling and storage of hazardous materials and appropriate disposal of bio-contaminants training on 01/14/2022.</p> <ul style="list-style-type: none"> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed handling and storage of hazardous materials and appropriate disposal of bio-contaminants training on 01/14/2022.</li> <li>• Child care staff member (M.P.) was hired in January 2018 and she has not completed handling and storage of hazardous materials and appropriate disposal of bio-contaminants training.</li> </ul>		
<p>R 400.8131 (5) (g) Professional development requirements.</p>	<p>Two of the four child care staff members did not complete child development training within 90 days of being hired.</p> <ul style="list-style-type: none"> <li>• Child care staff member (S.R.) was hired in September 2021 and she completed child development training on 01/14/2022.</li> </ul>	<p>Health and Safety training will be completed prior to date working with children.</p>	<p>03/23/2022</p>

	<ul style="list-style-type: none"> <li>• Child care staff member (M.P.) was hired in January 2018 and she has not completed child development training.</li> </ul>		
R 400.8131 (6) (a-h) Professional development requirements.	<p>Three of the four child care staff members were required to complete 16 clock hours of professional development in 2020 and 2021 on topics relevant to job responsibilities.</p> <ul style="list-style-type: none"> <li>• There was documentation that child care staff member (C.W.) completed three hours of professional development in 2021.</li> <li>• There was documentation that child care staff member (J.O.) completed seven hours of professional development in 2020 and three hours of professional development in 2021.</li> <li>• There was no documentation that child care staff member (M.P.) completed any hours of professional development in 2020 and 2021.</li> </ul>	Licensing training hours will be entered into the training log.	04/08/2022

R 400.8131 (10) Professional development requirements.	Two of the four child care staff members (M.P.) and (S.R.) were not trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired.	CPR and First Aid will be completed or scheduled prior to date start working with children.	03/23/2022
R 400.8143 (1) Children's records.	Ten of the ten children's information cards reviewed were missing information including date of admission, allergies, special needs, special instructions information, parent's employment phone number, and physician's phone number.	Staff will review emergency cards and fill in missing information.	04/08/2022
R 400.8143 (6) (c) Children's records.	<p>Three of the ten children's records were missing a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee.</p> <ul style="list-style-type: none"> <li>• One child's record had a physical evaluation that did not note any restrictions.</li> <li>• One child's record had a physical evaluation that did not note any restrictions and was not signed by a physician or the physician's designee.</li> <li>• One child's record was missing a physical evaluation.</li> </ul>	Staff will work with parents to fill in missing information.	04/08/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alicia Wiggins".

Alicia Wiggins, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(248) 369-7892