



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 23, 2022

Cathrine Broessel
KCE Champions LLC
17050 Dorset Ave.
Southfield, MI 48075

RE: License #: DC630378495
Bradford Academy
24218 Garner
Southfield, MI 48033

Dear Ms. Broessel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/16/2022, I found 3 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8110 (4) Applicant; licensee; licensee designee; requirements.

R 400.8161 (5) Emergency procedures.

R 400.8161 (6) Emergency procedures.

Due to the violations, you must send us a corrective action plan by 06/12/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Alicia Wiggins, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630378495
Licensee Name:	KCE Champions LLC
Licensee Address:	Suite 1400 650 NE Holladay Portland, OR 97232
Licensee Telephone #:	(248) 552-1509
Licensee/Designee:	Cathrine Broessel, Designee
Name of Facility:	Bradford Academy
Facility Address:	24218 Garner Southfield, MI 48033
Facility Telephone #:	(248) 839-9828
Original Issuance Date:	09/04/2015
Capacity:	100
Age Range:	Ages 5 years 0 months Thru 12 years
Program Components:	SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/16/2022
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection: 05/23/2022 BCAL 5043 Cert. of School Building
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: 08/02/2015

		No. of Records Reviewed
No. of children enrolled in care	27	10
No. of staff employed	1	1
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:	Licensee/Licensee Designee	☒
	Program Director	☒
	Caregiving staff	☒

Approved Child Use Space: Room 1, Room 2, Room 5 and Gymnasium
Approved Program Director: Twanda Ross
Approved Central Administrator: None
Approved Variances: No
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including eating snack and a group discussion about how to care for the environment. The child care staff member's interaction with the children was positive and nurturing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

The child care center did not have a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook.

R 400.8161 Emergency procedures.

(5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

Fire drills were not completed quarterly in 2021. Fire drills were documented as being completed on 10/13/2021 and 10/15/2021.

R 400.8161 Emergency procedures.

(6) A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.

At least two tornado drills were not completed between the months of March through November in 2021.

Technical Assistance and Consultation were provided for the following:

- R 400.8170 (16) Outdoor play area. We discussed the loose-fill surfacing under the slides are beginning to deteriorate and will need to be repaired. More wood chips need to be spread throughout the playground area.
- R 400.8161 (2) (h) Emergency procedures. Update emergency plans to include how children with chronic medical conditions will be accommodated for during each type of emergency.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



May 23, 2022

Alicia Wiggins
Licensing Consultant

Date