



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 15, 2022

Cathrine Broessel
KCE Champions LLC
17050 Dorset Ave.
Southfield, MI 48075

RE: License #: DC630378495
Bradford Academy
24218 Garner
Southfield, MI 48033

Dear Ms. Broessel:

This letter is to advise you that the 06/15/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110 (4) Applicant; licensee; licensee designee; requirements	The child care center did not have a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook.	Licensing notebook was missing and has been remade and is on-site.	06/10/2022
R 400.8161 (5) Emergency procedures	Fire drills were not completed quarterly in 2021. Fire drills were	Fire, tornado, and lockdown drills will be completed monthly.	06/10/2022

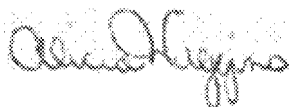
	documented as being completed on 10/13/2021 and 10/15/2021.		
R 400.8161 (6) Emergency procedures	At least two tornado drills were not completed between the months of March through November in 2021.	Fire, tornado, and lockdown drills will be completed monthly.	06/10/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892